



# City of Bay City

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PO Box 3309  
Bay City, Oregon 97107  
Phone (503)377-2288  
Fax (503)377-4044  
TDD 7-1-1  
[www.ci.bay-city.or.us](http://www.ci.bay-city.or.us)

## **CITY COUNCIL WORKSHOP**

The Bay City Council will hold a Workshop on Monday, June 13, 2016, at 5:30 p.m. to discuss the agenda items for the Tuesday, June 14, 2016, City Council meeting. The Workshop will be held in the Council Chambers located at 5525 B Street, Bay City, Oregon.

The public is welcome to attend.

Linda Downey  
City Recorder

## **CITY COUNCIL WORKSHOP**

Council members will meet and hold a Workshop on Tuesday, June 14, 2016, at 9:00 a.m. to review the bills against the City. The Workshop will be held in the Council Chambers located at 5525 B Street, Bay City, Oregon.

The public is welcome to attend.

Linda Downey  
City Recorder



# City of Bay City

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## **CITY OF BAY CITY CITY COUNCIL MEETING & PUBLIC HEARINGS**

The City of Bay City will be conducting its regular City Council meeting on Tuesday, June 14, 2016. The meeting will be held at 6:00 p.m. in the Council Chambers located at 5525 B Street, Bay City, Oregon.

Public hearings will be held on the following proposed resolutions and ordinance: 1) Bay City Resolution No. 16-04: A RESOLUTION APPROVING THE CITY'S PARTICIPATION IN THE STATE REVENUE SHARING PROGRAM AND THE CITY'S ELECTION TO RECEIVE STATE REVENUE SHARING FUNDS; 2) Bay City Resolution No. 16-05: A RESOLUTION ADOPTING THE 2016-2017 BUDGET, IMPOSING TAXES, CATEGORIZING THE TAXES, AND MAKING APPROPRIATIONS; 3) Bay City Resolution No.16-06: A RESOLUTION ESTABLISHING RESIDENTIAL AND INDUSTRIAL SEWER USER RATES, SYSTEM DEVELOPMENT CHARGE FEES; ESTABLISHING OTHER USER FEES AND CHARGES EFFECTIVE JULY 1, 2016 AND REPEALING BAY CITY RESOLUTION NO. 15-04; 4) Bay City Resolution No. 16-07: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BAY CITY SETTING RATES FOR ALL FEES AND CHARGES RELATING TO WATER SERVICE EFFECTIVE JULY 1, 2016 AND REPEALING BAY CITY RESOLUTION NO. 15-05.

Copies of the proposed Resolutions and Ordinances may be obtained from City Hall, 5525 B Street, Bay City, Oregon seven days prior to the hearing.

Also on the agenda will be 1) Visitors' Propositions; 2) Committee Reports; 3) Minutes of Prior Meetings; 4) Treasurer's Report; 5) Bills Against the City; 6) Unfinished Business; 7) New Business; 8) Mayor's Presentation; 9) City Council Presentation; 10) City Attorney's Presentation; and any other business that may come before the Council on normal City business.

A detailed agenda may be picked up at City Hall on the Friday before the meeting. The public is invited to attend and participate.

In accordance with Federal Law and US Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability.

Linda Downey  
City Recorder/Treasurer

**AGENDA**  
**BAY CITY COUNCIL MEETING**  
**JUNE 14, 2016**

1. CALL TO ORDER / FLAG SALUTE / ROLL CALL / WELCOME – 6.00 P.M.
2. PUBIC HEARINGS
  - A. Resolution No. 16-04: STATE REVENUE SHARING
  - B. Resolution No. 16-05: 2015-2016 FISCAL YEAR BUDGET
  - C. Resolution No. 16-06: SEWER USER RATES
  - D. Resolution No. 16-07: WATER USER RATES
3. VISITOR’S PROPOSITIONS
4. COMMITTEE REPORTS
  - A. Administrative  
Fire Department  
City Hall Report
  - B. Community Development  
Park Bell/Brick Sales
  - C. Public Works  
Steve Donovan City Engineer
5. MINUTES OF THE 05-09-2016 COUNCIL WORKSHOP, 05-10-2016 REGULAR COUNCIL MEETING and 05-12-2016 TOWN HALL MEETING.
6. TREASURER’S REPORT
7. BILLS AGAINST THE CITY
8. UNFINISHED BUSINESS  
None
9. NEW BUSINESS
  - A. Resolution No. 16-08 Volunteers Workers Comp
  - B. HEAL "Healthy Eating Active Living" Community
  - C. Pearl Festival Parade Route Approval
  - D. North Coast Lawn Care Contract Renewal
10. MAYOR’S PRESENTATION
  - A. Economic Development Repayment from Water Fund
  - B. League of Oregon Cities Conference
  - C. Complaint Confidentiality
  - D. Cascadia “Island” Vulnerability Mapping Project Workshops
  - E. Food Carts
11. CITY COUNCIL PRESENTATION
12. CITY ATTORNEY PRESENTATION
13. ADJOURNMENT

**CITY OF BAY CITY  
RESOLUTION NO. 16-04**

A RESOLUTION APPROVING THE CITY'S PARTICIPATION IN THE STATE REVENUE SHARING PROGRAM AND THE CITY'S ELECTION TO RECEIVE STATE REVENUE SHARING FUNDS.

WHEREAS, the City of Bay City levied property taxes for the 2016-2017 fiscal year, and

WHEREAS, two public hearings were held on the use of State Revenue Sharing Funds, as follows:

- 1) before the Budget Committee on April 26, 2016, to discuss the possible uses of funds; and
- 2) before the City Council on June 14, 2016, to discuss the proposed uses of the funds.

NOW THEREFORE, BE IT RESOLVED that pursuant to ORS 221.770, the City Council of the City of Bay City hereby elects to receive state revenues for fiscal year 2016-2017.

ADOPTED by the City Council of the City of Bay City this 14<sup>th</sup> day of June, 2016.

APPROVED by the Mayor of the City of Bay City this 14<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Shaena E. Peterson, Mayor

ATTEST:

\_\_\_\_\_  
Linda S. Downey, City Recorder

**CITY OF BAY CITY  
RESOLUTION NO. 16-05**

A RESOLUTION ADOPTING THE 2016-2017 BUDGET, IMPOSING TAXES,  
CATEGORIZING THE TAXES, AND MAKING APPROPRIATIONS.

1. BE IT RESOLVED that the City Council of the City of Bay City hereby adopts the budget for fiscal year 2016-2017 in the sum of \$5,034,326 now on file in the office of the City Recorder.
  
2. BE IT RESOLVED that the City Council of the City of Bay City hereby imposes the taxes provided for in the adopted budget at the rate of \$1.5375 per \$1,000 of assessed value for operations, \$ .47 per \$1,000 of assessed value for a Public Safety Protection Local Option Tax, and the amount of \$52,839 for bonds; and that these taxes are hereby imposed and categorized for tax year 2016-2017 upon the assessed value of all taxable property within the City of Bay City.

	Subject to the General Government Limitation	Excluded from the Limitation
General Fund	\$ 1.5375/\$1,000	\$ 0
Public Safety Protection Local Option Tax	\$ .47/\$1,000	\$ 0
Sewer Bond Fund	0	18,239
Kilchis Water Bond Fund	0	34,600
Category Total	\$ 2.0075/\$1000	\$ 52,839

3. BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2016 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND:

Administration	\$	162,220
Police		100
Fire		166,928
Recreation		50,085
Transient Room Tax		18,000
Planning & Development		27,000
General Services		114,734
Contingencies		<u>46,004</u>
	\$	585,071

STREET/ROAD FUND:

Personal Services	\$	52,120
Materials & Services		46,500
Capital Outlay		50,000
Contingencies		2,000
Interfund Transfer		<u>2,000</u>
	\$	152,620

FIRE APPARATUS & DEPT RELOCATION RESERVE

Capital Outlay	\$	<u>24,500</u>
	\$	24,500

STORM DRAINAGE RESERVE

Material & Service	\$	<u>5,000</u>
	\$	5,000

BAY CITY EQUIPMENT RESERVE FUND:

Capital Outlay	\$	<u>75,000</u>
	\$	75,000

HOUSING REHABILITATION FUND:

Materials & Services	\$	<u>142,150</u>
	\$	142,150

PARK & RECREATION RESERVE FUND:

Capital Outlay	\$	<u>29,000</u>
	\$	29,000

STREET RESERVE FUND/TRUST FUND:

Materials & Service	\$	439,500
Interfund Transfer	\$	<u>89,079</u>
		528,579

BAY CITY WATER FUND:

Personal Services	\$	186,133
Materials & Services		105,199
Capital Outlay		10,000
Contingencies		20,300
Interfund Transfer		<u>154,367</u>
	\$	475,999

KILCHIS WATER FUND:

Personal Services	\$	129,945
Materials & Services		123,000
Capital Outlay		115,000
Interfund Transfer		<u>55,000</u>
	\$	422,945

KILCHIS WATER BOND FUND:

Debt Service	\$ 58,100
	<u>\$ 58,100</u>

BAY CITY SEWER FUND:

Personal Services	\$ 204,135
Materials & Service	306,516
Contingencies	64,865
Interfund Transfer	<u>20,000</u>
	\$ 595,516

SEWER BOND FUND:

Debt Service	\$ 24,800
	<u>\$ 24,800</u>

SEWER LOAN DEBT:

	\$ 24,500
	<u>\$ 24,500</u>

TOTAL APPROPRIATIONS - ALL FUNDS

	\$ 3,143,780
	=====

RESERVE/UNAPPROPRIATED BUDGET REQUIREMENTS

General Fund	67,990
Fire Apparatus & Dept. Relocation Reserve Fund	78,000
Street Reserve Fund	299,100
Equipment Reserve	29,150
Bay City Water Reserve Fund	276,999
Kilchis Water Fund	164,001
Kilchis Water Bond Fund	79,650
Bay City Sewer Fund	799,958
Sewer Bond Fund	35,888
Sewer Loan Fund	55,500
Footpaths& Bike Trails	4,310
TOTAL RESERVE/UNAPPROPRIATED FUNDS	\$ 1,890,546
	=====

TOTAL FISCAL YEAR 2014-2015 ADOPTED BUDGET \$ 5,034,326

	=====
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- BE IT RESOLVED that the Mayor certify to the County Clerk and the County Assessor of Tillamook County, Oregon, and the Department of Revenue in Salem, Oregon, the tax levy made by this Resolution and file with them a copy of the budget as finally adopted.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF BAY CITY this 14<sup>th</sup> day of June, 2016.

APPROVED BY THE MAYOR OF THE CITY OF BAY CITY this 14<sup>th</sup> day of June, 2016.

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Shaena E. Peterson, Mayor

ATTEST:

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Linda S. Downey, City Recorder

**CITY OF BAY CITY  
RESOLUTION NO. 16-06**

A RESOLUTION ESTABLISHING RESIDENTIAL AND INDUSTRIAL SEWER USER RATES, SYSTEM DEVELOPMENT CHARGE FEES, ESTABLISHING OTHER FEES AND CHARGES EFFECTIVE JULY 1, 2016 AND REPEALING BAY CITY RESOLUTION NO. 15-04.

THE CITY OF BAY CITY RESOLVES AS FOLLOWS:

1. Rates. The City Council of the City of Bay City establishes the following monthly sewer user fees, connection charges, and other fees and charges effective July 1, 2016 in conformance with the provisions of the Bay City sewer use ordinance and any changes therein.

A. Permits:

- |     |                               |   |
|-----|-------------------------------|---|
| (1) | Mainline extension inspection | \$20.00 + actual cost of inspector's time |
| (2) | Connection inspection         | \$20.00                                   |

B. New Service Deposit: \$118.80

C. Sewer User Rates.

- |     |                                |                 |
|-----|--------------------------------|-----------------|
| (1) | Equivalent Dwelling Unit (EDU) | 6,000 gal/month |
| (2) | Cost Factor                    | \$39.60         |

Each Sewer Fee includes \$4.50 for debt repayment pursuant to Resolution 15-08, to which no CPI-U will be applied.

D. Monthly Sewer Service Fees (based on Sewer User Rates):

- (1) Residential: \$39.60 unit

Each residential unit containing a kitchen and a toilet.

- (2) Commercial Equivalent Dwelling Units:

<u>Commercial Account</u>	<u>EDU</u>
ArtSpace	2
EC Company	1
The Outlet	1
Center Market	1
Bay City Odd Fellows	1
Watt Welding	1
Downie's Cafe	2
Habitat for Humanity Restore	1

Pacific Oyster	10
Cutting Loose	1
McRae & Sons	4

Continued:	<u>Commercial Account</u>	<u>EDU</u>
	The Landing	3
	Tillamook Country Smoker	Based on Water Usage
	Tillamook Bay City RV Park	Based on Water Usage
	CenturyLink	1

These EDU's may be changed by staff as appropriate.

- (3) Other Commercial Accounts: To be assigned an EDU in conformance with the sewer user rates set forth above.
- (4) For Industrial: To be based upon the following formula:

$$\frac{\text{lbs of BOD (biochemical oxygen demand)} + \text{lbs of suspended solids}}{48 \text{ pounds}} \times 39.60$$

- E. Monthly Sewer Surcharge Fees. Any user discharging wastewater with strengths greater than the average residential wastes would be required to pay an additional charge of \$0.118 per 1,000 gallons for each 25 mg/L of BOD-5 above 200 mg/L and \$0.063 for each 25 mg/L of TSS above 250 mg/L.
  - F. Connection Charges Inside City. The fee for connection to the Bay City sewer system shall be the actual cost of labor, materials and equipment used to make the connection.
  - G. System Development Charge. The system development charge per EDU shall be \$6,869.00.
- 2. Review. This resolution shall be reviewed and rates, except for the debt repayment portion of the rate of \$4.50 per month, shall be indexed annually based on the 2<sup>nd</sup> half of the prior year's CPI (Portland CPI-U), as approved by the City Council.
  - 3. Repeal. Bay City Resolution No. 15-04 is repealed in its entirety.

PASSED AND ADOPTED this 14<sup>th</sup> day of June, 2016 and approved by the Mayor of the City of Bay City this 14<sup>th</sup> day of June, 2016.

\_\_\_\_\_  
Shaena E. Peterson, Mayor

ATTEST:

\_\_\_\_\_  
Linda S. Downey, City Recorder

# Consumer Price Index

Base period: 1982-84 = 100, not seasonally adjusted

## CPI-U

	U.S. City Average			West – Size Class B/C		
	2016	2015	2014	2016	2015	2014
Jan.	1.4%	-0.1%	1.6%	1.3%	0.0%	1.5%
Feb.	1.0%	0.0%	1.1%	0.8%	0.6%	0.7%
March	0.9%	-0.1%	1.5%	0.3%	0.8%	0.9%
<b>April</b>	<b>1.1%</b>	-0.2%	2.0%	<b>0.5%</b>	0.9%	0.9%
May		0.0%	2.1%		0.8%	1.7%
June		0.1%	2.1%		0.5%	1.9%
July		0.2%	2.0%		0.3%	1.8%
Aug.		0.2%	1.7%		0.3%	1.5%
Sept.		0.0%	1.7%		0.0%	1.6%
Oct.		0.2%	1.7%		0.1%	1.6%
Nov.		0.5%	1.3%		0.1%	1.2%
Dec.		0.7%	0.8%		0.5%	0.6%

## CPI-W

	U.S. City Average			West – Size Class B/C		
	2016	2015	2014	2016	2015	2014
Jan.	1.2%	-0.8%	1.6%	1.3%	-0.4%	1.5%
Feb.	0.7%	-0.6%	1.0%	0.7%	0.1%	0.8%
March	0.5%	-0.6%	1.4%	0.1%	0.4%	1.0%
<b>April</b>	<b>0.8%</b>	-0.8%	2.0%	<b>0.5%</b>	0.6%	1.0%
May		-0.6%	2.1%		0.5%	1.8%
June		-0.4%	2.0%		0.2%	2.0%
July		-0.3%	1.9%		0.0%	1.9%
Aug.		-0.3%	1.6%		0.0%	1.6%
Sept.		-0.6%	1.6%		-0.2%	1.6%
Oct.		-0.4%	1.5%		-0.2%	1.5%
Nov.		0.1%	1.1%		0.0%	0.9%
Dec.		0.4%	0.3%		0.4%	0.3%

## Portland-Salem, OR-WA

	CPI-U Portland			CPI-W Portland		
	2015	2014	2013	2015	2014	2013
1st half	1.3%	2.6%	2.2%	0.6%	2.4%	1.9%
2nd half	<b>1.1%</b>	2.3%	2.8%	0.3%	2.1%	2.7%
<b>Annual</b>	<b>1.2%</b>	<b>2.4%</b>	<b>2.5%</b>	<b>0.4%</b>	<b>2.3%</b>	<b>2.3%</b>

**CITY OF BAY CITY  
RESOLUTION NO. 16-07**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BAY CITY  
SETTING RATES FOR ALL FEES AND CHARGES RELATING TO WATER  
SERVICE EFFECTIVE JULY 1, 2016 AND REPEALING BAY CITY  
RESOLUTION NO. 15-05.

THE CITY OF BAY CITY RESOLVES AS FOLLOWS:

1. Repeal. All resolutions providing for water rates are hereby repealed, specifically including Bay City Resolution No. 15-05.
2. Fees and Charges. The City of Bay City establishes the following water fees, charges, and rates be as set forth herein effective July 1, 2016.
  - A. Miscellaneous Fees.
    - 1) Materials: At cost to the City.
    - 2) New service deposit:  
\$ 83.55 - within City limits  
\$118.05 - outside City limits
    - 3) Reconnection fee: \$30.00
    - 4) Delinquency fee: \$25.00 to be paid in addition to any reconnection fee.
    - 5) Meter reread: \$5.00
    - 6) Billing name change: \$10.00
    - 7) Connection fee: The connection fee shall be the actual cost to the City for labor, materials, and equipment plus a 10% administrative fee.
    - 8) System Development Charge: \$7177.00 per EDU
  - B. Water Rates. Water rates are monthly charges and are as follows:
    - 1) Meter rates:
      - a. Within the City:
        - 1) 3/4" Service: \$27.85 for the first 6,000 gallons, plus \$2.55 for each additional 1,000 gallons;

- 2) 1" Service: \$30.30 for the first 6,000 gallons, plus \$2.55 for each additional 1,000 gallons;
- 3) 2" Service: \$32.70 for the first 6,000 gallons, plus \$2.55 for each additional 1,000 gallons;
- 4) 4" Service and over: To be negotiated.

b. Outside the City limits:

- 1) 3/4" Service: \$39.35 for the first 6,000 gallons, plus \$2.55 for each additional 1,000 gallons;
- 2) 1" Service: \$41.80 for the first 6,000 gallons, plus \$2.55 for each additional 1,000 gallons;
- 3) 2" Service: \$44.20 for the first 6,000 gallons, plus \$2.55 for each additional 1,000 gallons;
- 4) 4" Service and over: To be negotiated.

3. Review. This resolution shall be reviewed and rates shall be indexed annually based on the 2<sup>nd</sup> half of the prior year's CPI (Portland CPI-U), as approved by the City Council.

PASSED AND ADOPTED this 14<sup>th</sup> day of June, 2016 and approved by the Mayor of the City of Bay City this 14<sup>th</sup> day of June, 2016.

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Shaena E. Peterson, Mayor

ATTEST:

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Linda S. Downey, City Recorder

# Consumer Price Index

Base period: 1982-84 = 100, not seasonally adjusted

## CPI-U

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<b>April</b>	<b>1.1%</b>	-0.2%	2.0%	<b>0.5%</b>	0.9%	0.9%
May		0.0%	2.1%		0.8%	1.7%
June		0.1%	2.1%		0.5%	1.9%
July		0.2%	2.0%		0.3%	1.8%
Aug.		0.2%	1.7%		0.3%	1.5%
Sept.		0.0%	1.7%		0.0%	1.6%
Oct.		0.2%	1.7%		0.1%	1.6%
Nov.		0.5%	1.3%		0.1%	1.2%
Dec.		0.7%	0.8%		0.5%	0.6%

## CPI-W

	U.S. City Average			West – Size Class B/C		
	2016	2015	2014	2016	2015	2014
Jan.	1.2%	-0.8%	1.6%	1.3%	-0.4%	1.5%
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<b>April</b>	<b>0.8%</b>	-0.8%	2.0%	<b>0.5%</b>	0.6%	1.0%
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Aug.		-0.3%	1.6%		0.0%	1.6%
Sept.		-0.6%	1.6%		-0.2%	1.6%
Oct.		-0.4%	1.5%		-0.2%	1.5%
Nov.		0.1%	1.1%		0.0%	0.9%
Dec.		0.4%	0.3%		0.4%	0.3%

## Portland-Salem, OR-WA

	CPI-U Portland			CPI-W Portland		
	2015	2014	2013	2015	2014	2013
1st half	1.3%	2.6%	2.2%	0.6%	2.4%	1.9%
2nd half	<b>1.1%</b>	2.3%	2.8%	0.3%	2.1%	2.7%
<b>Annual</b>	<b>1.2%</b>	<b>2.4%</b>	<b>2.5%</b>	<b>0.4%</b>	<b>2.3%</b>	<b>2.3%</b>



## Fire Department Report, June 2016

In May, We responded to 10 calls for service; 5 Medical, 2 Assist Law Enforcement, 2 Mutual Aid, and 1 good intent call. The Department completed 253 training and response hours in Feb. Additionally, We completed 159 admin hours bringing the departments total hours for February in at 412. We have had a total of 79 calls for service as of May 31, this puts us well ahead of busiest year to date.

**Fire Chief Hours and availability to respond to calls:**

In May, I completed a total of 148 hours. I am still trying to find a way to reduce my hours, however we are entering our fire season. I am still struggling with the ability to separate from service for dedicated days off.

**Budget:**

As you are aware, our budget was presented to and approved by the Budget Committee, and is awaiting Council Approval before it is finalized.

**Garibaldi steering committee:**

No meeting in May or June. Press release still in the works.

**Fire Conditions:**

We continue to see lots of fuel growth adjacent to roads and structures. Some of this rapid fuel growth is in trees and brush adjacent to streets and rights of way. In several areas, tree branches are encroaching into the roadway to the extent that they are striking vehicles. These road conditions pose a danger to our apparatus, and can significantly impact our timely response to structure and especially wildland urban interface fires.

The overall fire conditions estimate for the local area is for a milder fire season then the last couple of years. We have already been out on a couple of outside fire calls so far this year.

**Recruiting:**

We are continuing to look for volunteers, particularly volunteers that may be able to respond during Mon.-Fri. business hours. We are training 4 adult volunteers to become firefighters. This training will require about 200 hours each, and may well take over a year to complete.

We currently have 18 adult members and 1 cadet. Our Fire staff breaks down as follows, 14 entry level firefighters, 4 trainees, and 1 cadet. These 14 FFs are also used in Officer and Apparatus Operator roles.

If you know of anyone that would possibly be interested in a position within our volunteer staff, please let them know that we are in need of a couple more members.

Respectfully,

Darrell Griffith

Fire Chief

Bay City Fire Department

[firedept@ci.bay-city.or.us](mailto:firedept@ci.bay-city.or.us)

503 377-0233

TILLAMOOK COUNTY COMMUNITY DEVELOPMENT

**Fire Department Review & Approval**

This form must be completed and signed by the local Fire Department having jurisdiction for the proposed construction. The Fire Department has ten business days to sign and return the form to applicant from the time of submittal. Past ten business days, the Fire Department will no longer have an opportunity for input regarding the proposed construction. After the ten days the County can proceed.

Fire Department \_\_\_\_\_ Date \_\_\_\_\_

Township \_\_\_\_\_ Range \_\_\_\_\_ Section \_\_\_\_\_ Tax Lot \_\_\_\_\_

Street Name \_\_\_\_\_ Nearest cross ST. \_\_\_\_\_

Legal Property Owner \_\_\_\_\_

Mailing address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Proposed Development/Construction \_\_\_\_\_

Municipal water system – Yes  No

**Fire Department to complete information below;**

**1) Review of road access for Fire Department use to the property resulting in the following;**

- The road access is passable for Emergency Vehicles
- The road access is not passable for emergency vehicles

Comments \_\_\_\_\_

**2) Review of water supply for Fire Department use to the property resulted in the following;**

- There is adequate water available to the property for fire suppression
- There is not adequate water available to the property for fire suppression

Comments \_\_\_\_\_

**3) Action taken;**

- I have reviewed the information regarding the property listed above and approve.
- I have reviewed the information regarding the property listed above and do not approve

Printed name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

## **MAY 2016 Administrative Report**

Linda Downey, City Recorder

The new camp hosts have arrived at the Al Griffin Memorial Park. Sally Martin and her husband Steven Richardson are from Albany California. They visited the park last year and expressed their interest to serve as the park host this summer. Mel and Vickie Burke were unable to be the park host this year and I am pleased to have Sally and Steve step into the position.

All the City Hall computers have been upgraded to Windows Version 10 and the Asyst software program used for the City's utility billing, accounting and payroll programs were also updated.

City Hall staff attended online website training with Aha Consulting to learn how to manage the newsletters and subscription feature on the City's website. This will replace the "Your Town" email list. Subscriber manage their own subscriptions and can chose the notices they wish to receive. They can select Bay City News, Fire Department, Public Works, Job Opportunities, Public Meeting Notices and Bids/RFPs.

Angie Cherry attended the first Steering Committee meeting in Tillamook for the Multi-Jurisdictional Hazard Mitigation Plan up-date. The plan up-date is required keep the City eligible to receive FEMA funds in the event of an emergency. The City's cost is estimated to be approximately \$3300 and can be in-kind contribution.

## Linda Downey

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**From:** Kari Fleisher <kfleisher@embarqmail.com>  
**Sent:** Wednesday, June 08, 2016 5:34 PM  
**To:** bbettis@ci.bay-city.or.us; ldowney@ci.bay-city.or.us; 'Shaena at Bay City'  
**Subject:** FW: Ideas for Park Bell

Here is a preliminary concept for the school bell and brick paver project.

Can we add this to the agenda either under Public Works or Park Committee for this month?

Brian, can you forward this to Pat Vining? I think this is a great idea, maybe shrinking the overall structure and adding a small roof over the bell area to protect it.

We would need a way to lower and maintain it as the bell is cast iron. We should talk to Gary Albright about how to properly restore it as there is a crack and visible rust now (I would be happy to arrange this).

I can arrange a meeting with Charles, Brian, and Pat to do a site visit. The metal solution will need to change from white to a more durable metal (stainless or galvanized).

The brick fundraiser has the ability to make us about \$50 per brick (\$20 cost, \$75 selling for small bricks, \$100 for larger ones). As soon as we nail down a location and rough sf I will get ahold of the brick company to begin the process.

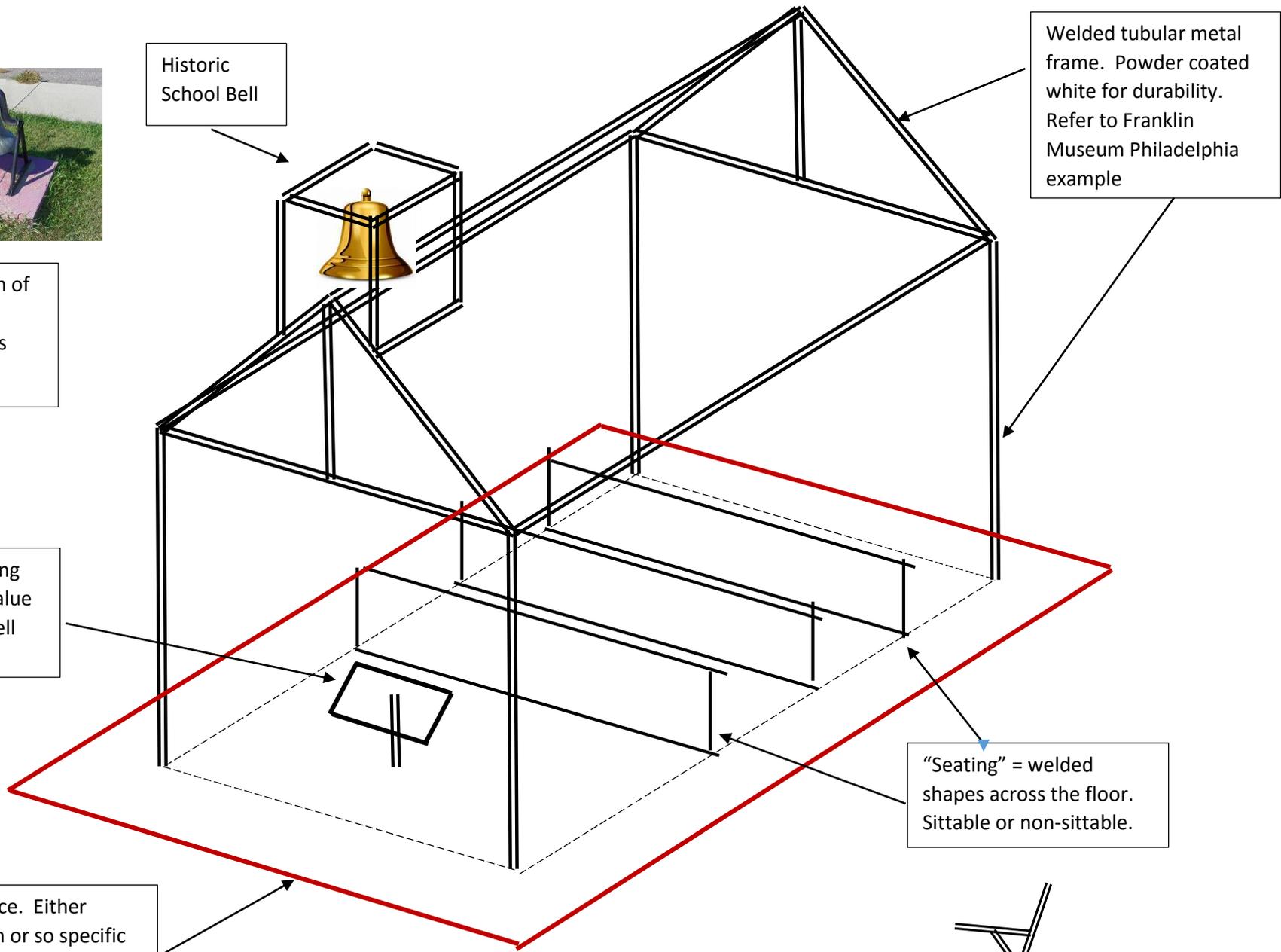
They will provide a website for online orders. I think we could easily raise \$10-15k towards this feature as well as a nest egg to get the next phase started.

Thanks  
Kari Fleisher



Historic School Bell

Traditional disposition of a school bell. Not recommended for this installation

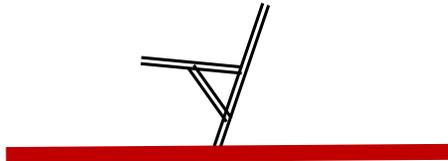


Welded tubular metal frame. Powder coated white for durability. Refer to Franklin Museum Philadelphia example

"Seating" = welded shapes across the floor. Sittable or non-sittable.

Plaque describing the historical value of the school bell (above)

Brick paving surface. Either traditional pattern or so specific pattern for the Bay City Park (TBD).



Profile







# City of Bay City

---

PO Box 3309  
Bay City, OR 97107  
Phone (503) 377-2288  
Fax (503) 377-4044  
TDD 7-1-1  
[www.ci.bay-city.or.us](http://www.ci.bay-city.or.us)

June , 2016

## Water

- Waterline extension has been completed on warren street for the kilchis point
- The engineering is almost complete for the replacement of the steel waterlines
- We are getting closer to the new well pump

## Wastewater

- We are still working with DEQ with the mixing zone study and our outfall
- We are working on a point in our collection system by the watt family park to aid in stopping more (I&I) coming into our collection system
- The NPDES permit has been sent in to DEQ. When the mixing zone study is complete we will send it off as well

## Streets

- Bewley street has been paved and completed
- We have the pile of asphalt millings to use for our gravel streets. If everything goes as planned next week we will start working on some of the streets.

Sincerely  
Brian Bettis

**Task Order 161  
City of Bay City  
Slide Repairs**

Reference: 611014

**Scope of Work for Civil, and Land Survey Services for Slide Repair Project**

Survey

SHN will perform a topographic survey of the two slide areas:

- A. 9<sup>th</sup> Street
- B. Portland Ave

SHN will prepare easements for slide repair work on private property.

SHN will prepare an ACAD C3D base map for the purposes of developing plans, and preparing quantity estimates for the excavation fill, and road reconstruction.

Civil

Based on topographic data, SHN will develop quantities of materials removed and used in the repair of both slides. Quantities include but are limited to:

- 1. Soil/Debris Removal
- 2. Base Rock
- 3. Leveling/Shoulder Rock
- 4. AC Repair
- 5. Misc. Site Work

SHN will prepare a project plan set, and contract for construction, to allow the City to bid the work.

Schedule: Complete design on or before August 31, 2016.

Deliverables:

- Slide repair design sheets, cover and legend
- Location A - Site Plan
- Location B - Site Plan
- Details
- Specifications (ODOT)
- Contract document

Assumptions: City to provide as-built information on existing waterline, sewer line, and pothole as required. Sewer and water lines repairs are not included in slide repairs.

SHN will observe construction and assist contractor in determining limits of excavation and based on observation, extent of base rock and AC repair.

**Estimate of Fees Total \$21,920  
(See Attached)**



**CITY COUNCIL WORKSHOP  
MAY 9, 2016  
5:30 P.M.**

Members Present: Shaena Peterson, Kari Fleisher, Robert Pollock, David Olson, Dee Harguth and Kathleen Baker.

Staff Present: Brian Bettis, Darrell Griffith and Linda Downey.

Others present: Charles Wooldridge, Chris Kruebbe and Tom Imhoff

1. VISITORS' PROPOSTIONS

Charles Wooldridge from the Bay City Arts Center came to speak with the Council regarding the grant application submitted for the Bay City Transient Lodging Tax funds. The money would help the Art Center setup a radio station.

Discussion was held on the radio station.

Robert and Kari expressed the acceptance of the TLT application to help fund the radio station after reviewing the application.

Further discussion was held.

Chris and Charles left the meeting. 5:35 pm.

2. COMMITTEE REPORTS

A. Administrative  
Linda's report was briefly discussed.

Darrell's report was briefly discussed.

There has been no press release concerning the Fire District from the Garibaldi Fire Steering Committee.

The concern for the coming fire season was discussed.

Discussion was held on the increase in vagrants in the area. Areas of concern were discussed.

B. Community Development

1. The Planning Commission recommended that Tom Imhoff be appointed to the Planning Commission for a term ending June 30, 2016.

Dee Harguth noted that the Port of Garibaldi is requesting a

letter expressing the City's concerns about the conditions at Pacific Oyster's business. The City is requesting the area be cleaned up. The City feels that it is prohibiting public access to the bay front area. Trailer, pallets and containers make the area appear very industrial and prohibits people visiting the area.

2. Charles Wooldridge Bay City Art Center - TLT grant application. This item was discussed under Visitor's Presentation.

C. Public Works

Brian Bettis acknowledged the complaint received about the lawn clippings being left at the City park. Brian spoke with the owner of North Coast Lawn. The owner acknowledged their previous conversation about collecting the lawn clipping if the grass was very tall. He will make sure his mowers are more aware of the conditions.

The Street Committee has met and made the recommendation that money should be set aside, (amount to be determined) from the Street and Road fund for gravel streets and the Street Maintenance Fee should not be used for gravel roads.

Discussion was held.

The repair of 9th Street was discussed. Brian is working with FEMA and the city engineer on the project.

Brian said they are still working on getting a pump for well one. It appears to be a 10 to 11 wait to get the pump.

3. MINUTES REVIEW

Minutes reviewed included the minutes for the:  
04/11/2016 Council Workshop  
04/12/2016 Regular Council Meeting  
04/26/2016 Special Council Meeting

4. TREASURER'S REPORT

No Comments were made.

5. BILLS AGAINST THE CITY

The bills will be reviewed tomorrow at 9:00 a.m.

6. UNFINISHED BUSINESS

- A. May Town Hall Meeting - Street Maintenance & Emergency Volunteer Corps.

Discussion was held on the Thursday, Town Hall meeting.

Shaena noted that Linda Kozlowski from Nehalem Bay Emergency Corps will be first on the agenda to discuss the Emergency Volunteer Corps.

Discussion was held on the street and gravel road improvement plan.

The City does not have the equipment to correctly grade and fix the gravel roads. Repair of gravel roads will likely be contracted. The public works department will have gravel for potholes.

7. **NEW BUSINESS**

A. **Resolution 16-03 Paving**

The resolution was briefly discussed.

B. **Bewley Street Paving Contract / Bayview Transit Mix, Inc.**

The contract was briefly discussed.

C. **Coast Wide Ready - Mix Lease Renewal**

There is a small amount of rock to be removed.  
Discussion was held.

8. **MAYOR AND COUNCIL PRESENTATIONS**

Discussion was held on the improvements planned for the campground.

Shaena noted that she signed the letter to the sheriff concerning 13th Street issues. The street light has been installed at the corner of 13th and Trade Street.

Shaena noted there would be changes to the City's Facebook page. There will no longer be a public posting section. Visitors to the City's Facebook will be directed to City's website citizen comment form.

Kari noted that she will be unavailable for tomorrow's meeting.

9. **ADJOURNMENT**

The workshop was adjourned at 6:42 p.m.

---

Linda Downey, City Recorder

**CITY COUNCIL MEETING  
MAY 10, 2016**

**CALL TO ORDER/ROLL CALL/WELCOME - 6:00 P.M.**

=====

Mayor Peterson called the Bay City Council meeting to order at 6:00 p.m. She asked that everyone stand and join her in the Flag Salute. The following Council members were present: Robert Pollock, Kathy Baker, David Olson, Crystal Killion and Dee Harguth. Others in attendance were Attorney Lois Albright, Public Works Director Brian Bettis, Fire Chief Darrell Griffith and City Recorder Linda Downey. See the attached list of visitors.

**VISITORS' PROPOSITIONS**

=====

None

**COMMITTEE REPORTS**

=====

A. Administrative:

City Recorder Linda Downey provided a report for the Council. Discussion was held on the security cameras that Linda is researching for the City Hall building.

Fire Chief Darrell provided a report to the Council. Discussion was held on the number of homeless camp sites located in the area and the potential for campfires causing fires this summer.

B. Community Development:

Planning Commission recommended Bay City resident Tom Imhoff be appointed to the Planning Commission.

Motion by Councilor Pollock and second by Councilor Baker to appoint Tom Imhoff to the Planning Commission with a term ending June 30, 2018. Motion carried 5-0.

Discussion was held on the request from the Bay City Arts Center for Transient Lodging Tax (TLT) money in the amount of \$6895.00. The funds would be used to help establish a radio station.

Charles Wooldridge attend the Council workshop and answered questions regarding the radio station project for the Council.

Motion by Councilor Pollock and second by Councilor Harguth to approve the \$6895.00 of TLT funds for the Bay City Art Center radio station installation. Motion carried 5-0.

Councilor Harguth spoke with the Port of Garibaldi about the condition of the area surrounding the Pacific Oyster business. The City has received numerous

comments and complaints about the area. The Port requested the city send them a letter of their concerns.

Motion by Councilor Killion and second by Councilor Baker to have staff write a letter to the Port of Garibaldi for the Mayor to sign requesting their help in cleaning up the area at Pacific Oyster. Motion carried 5-0.

Motion by Councilor Killion and second By Councilor Baker to have Councilor Harguth work with the Port of Garibaldi on the clean up of the Pacific Oyster business area. Motion carried 5-0.

- C. Public Works:  
Public Works Director Brian Bettis provided a report to the Council. Director Bettis is working to get the pump for well one as quickly as possible.

After the City received a complaint from a local resident about the mowing contractor not clearing the grass clipping from the park Director Bettis spoke with the contractor. The contractor acknowledged that the mowing service agreed to collect the clippings when the grass was too long and he will instruct his employees to collect the grass when necessary.

## **MINUTES REVIEW**

=====

Minutes were reviewed for the 04/11/2016 Council Workshop, 04/12/2016 Regular Council Meeting and 04/26/2016 Special Meeting.

Motion by Councilor Pollock and second by Councilor Baker, to approve the minutes for the 04/11/2016 Council Workshop, 04/12/2016 Regular Council Meeting and 04/26/2016 Special meeting as presented. Motion carried 5-0.

## **TREASURER'S REPORT**

=====

With no questions or corrections Mayor Peterson asked the report be filled for audit.

## **BILLS AGAINST THE CITY**

=====

Councilor Pollock reviewed the bills with Public Works Director Brian Bettis, Fire Chief Darrell Griffith and City Recorder Linda Downey.

Motion by Councilor Pollock and second by Councilor Baker to approve payment of the bills against the City in the amount of \$34,149.37. Motion carried 5-0.

## **UNFINISHED BUSINESS**

=====

- A. May Town Hall Meeting - Street Maintenance & Emergency Volunteer Corps  
Mayor Peterson noted that Nehalem Bay Emergency Volunteer Corps will be at the Town Hall meeting and will be first on the agenda.

Also on the agenda for the Town Hall meeting will be the maintenance of gravel streets. Approximately 17% of the city streets are gravel. In the past the City did not maintain gravel streets.

Discussion was held. The Council would like the public input on the issue. The Street Committee recommends that the Street Maintenance Ordinance not be changed to allow funds for gravel streets. However they do recommend the City provide a budget line for the maintenance of gravel streets.

**NEW BUSINESS**

=====

- A. Resolution 16-03 Paving  
A resolution exempting the paving of Bewley Street from competitive bidding requirements of ORS279A-C.

Motion by Councilor Baker and second by Councilor Olson to approve Resolution 16-03 as presented. Motion carried 5-0.

- B. Bewley Street Paving Contract / Bayview Transit Mix, Inc.  
Construction Contract for paving Bewley Street.

Motion by Councilor Olson and second by Councilor Baker to approve the contract with Bayview Transit Mix, Inc. for the Bewley Street paving. Motion carried 5-0.

- C. Coast Wide Ready-Mix Lease Renewal  
Coast Wide Ready-Mix requested to renew the lease to remove rock from the dill bar.

Motion by Councilor Olson and second by Councilor Pollock to renew the Coast Wide Ready-Mix lease for rock removal. Motion carried 5-0.

**MAYOR'S PRESENTATION**

=====

Discussion was held on the changes to the City's Facebook page. Attorney Albright recommended public comments not be allowed and the standard complaint process be followed.

Staff was requested to post the Council Packet on the City's website.

Mayor Peterson noted that she wrote a letter to the Tillamook County Sheriff with concerns of the activities on 13th Street.

**CITY COUNCIL PRESENTATION**

=====

No comments

**ATTORNEY PRESENTATION**

=====  
No comments

**ADJOURNMENT**

=====  
Motion by Councilor Pollock and second by Councilor Baker to adjourn the meeting at 6:54 p.m. Motion carried 5-0.

\_\_\_\_\_  
Shaena E. Peterson, Mayor

\_\_\_\_\_  
Linda S. Downey, City Recorder

**BAY CITY TOWN HALL WORKSHOP  
MAY 12, 2016**

**Town Hall Workshop began at - 6:00 P.M.**

=====

Mayor Shaena Peterson welcomed the community members in attendance. The following Council members were present: Robert Pollock, Kathy Baker, David Olson, Kari Fleisher and Dee Harguth. Also present were Public Works Director Brian Bettis, Fire Chief Darrell Griffith and City Recorder Linda Downey.

See an attached list of visitors.

Councilor Crystal Killion joined the meeting at 6:28 pm.

**1. EMERGENCY VOLUNTEER CORPS**

Linda Kozlowski from Nehalem Bay Emergency Volunteer Corps presented the importance of emergency preparedness and the development of an Emergency Volunteer Corps.

Chris Spence spoke about the creation of the Emergency Volunteer Corps in Cape Mears. In 2012 they began the map your neighborhood program. They have begun to place storage units at their evacuation sites and plan to supply them with water, items for sanitation and hygiene, food and shelter.

Paula Peek spoke about the map your neighborhood program and personal preparedness. Paula noted that the *Map Your Neighborhood* program is the key to a community being prepared for an emergency. She stressed the importance of personal preparedness. Paula also noted the importance to support the local businesses.

Discussion was held on the importance of keeping a "go bag" for each person, with them at all times.

Handouts were provided by Paula Peek for additional information.

**2. MAINTENANCE OF GRAVEL STREETS**

Shaena spoke about the maintenance of gravel streets. Historically the City has not maintained gravel or substandard streets. The gravel streets in the City have deteriorated to a level that the Fire Department and the City Council felt action should be taken.

Discussion was held. Funds are limited. The street maintenance fee will remain for paving overlay projects. The city will begin to maintain gravel streets as funds allow.

Councilor Kathy Baker stressed the importance of the community being involved and aware of the infrastructure in front of their homes. She encouraged property

owners not place yard clippings in the drainage ditches and to be aware of the culverts and drainage ditches adjoining their property and notify the City of any problems.

3. VOLUNTEER FIRE DEPARTMENT

Fire Chief Darrell Griffith spoke about becoming a volunteer with the Fire Department. He encouraged the community to get involved.

4. ADJOURNMENT

The Workshop was adjourned at 7:07 PM.

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Linda S. Downey, City Recorder

**City of Bay City 503-377-2288**

6/9/2016 11:26am

**Statement of Revenue and Expenditures**

Page

1

Revised Budget

For General Fund (100)

For the Fiscal Period 2016-11 Ending May 31, 2016

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
<b>Non-Departmental Revenues</b>						
100-00-4005	Property Taxes - Current	\$ 0.00	\$ 619.30	\$ 156,479.00	\$ 161,409.61	(3.15%)
100-00-4010	Property Taxes - Prior Years	0.00	290.08	6,000.00	6,869.56	(14.49%)
100-00-4105	Liquor Tax	0.00	1,398.98	15,000.00	17,433.30	(16.22%)
100-00-4110	Cigarette Tax	0.00	0.00	1,200.00	1,273.07	(6.09%)
100-00-4205	Licenses	0.00	0.00	10.00	10.00	0.00%
100-00-4210	Dog Licenses/Fines	0.00	0.00	500.00	519.42	(3.88%)
100-00-4305	Franchise Fees	0.00	5,417.67	30,000.00	38,080.44	(26.93%)
100-00-4510	State Revenue Sharing	0.00	0.00	10,000.00	9,874.17	1.26%
100-00-4605	Hall Rental	0.00	100.00	1,500.00	875.00	41.67%
100-00-4650	Transient Room Tax	0.00	65.94	3,600.00	4,361.97	(21.17%)
100-00-4800	Miscellaneous	0.00	31.00	1,200.00	13,555.36	(1029.61%)
100-00-4805	Earnings on Investments	0.00	0.00	800.00	0.00	100.00%
100-00-4990	Beginning Fund Balance	0.00	0.00	200,000.00	240,295.65	(20.15%)
<b>Total Non-Departmental Revenues</b>		<b>0.00</b>	<b>7,922.97</b>	<b>426,289.00</b>	<b>494,557.55</b>	<b>(16.01%)</b>
<b>Fire Revenues</b>						
100-30-4005	Property Taxes - Current	0.00	188.53	47,834.00	49,135.74	(2.72%)
100-30-4010	Property Taxes - Prior Years	0.00	88.72	1,900.00	2,069.68	(8.93%)
100-30-4520	Intergovernmental Agreements	0.00	0.00	1,500.00	1,500.00	0.00%
100-30-4800	Miscellaneous	0.00	0.00	500.00	336.51	32.70%
100-30-4805	Earnings on Investments	0.00	0.00	380.00	0.00	100.00%
100-30-4930	Transfers In	0.00	0.00	86,433.00	86,433.00	0.00%
100-30-4990	Beginning Fund Balance	0.00	0.00	68,322.00	65,261.01	4.48%
<b>Total Fire Revenues</b>		<b>0.00</b>	<b>277.25</b>	<b>206,869.00</b>	<b>204,735.94</b>	<b>1.03%</b>
<b>Recreation Revenues</b>						
100-50-4630	Park Camping	0.00	345.00	3,000.00	5,525.35	(84.18%)
100-50-4990	Beginning Fund Balance	0.00	0.00	0.00	2,287.04	0.00%
<b>Total Recreation Revenues</b>		<b>0.00</b>	<b>345.00</b>	<b>3,000.00</b>	<b>7,812.39</b>	<b>(160.41%)</b>
<b>Transient Room Tax Revenues</b>						
100-60-4650	Transient Room Tax	0.00	153.88	9,400.00	10,077.71	(7.21%)
100-60-4990	Beginning Fund Balance	0.00	0.00	10,650.00	9,686.42	9.05%
<b>Total Transient Room Tax Revenues</b>		<b>0.00</b>	<b>153.88</b>	<b>20,050.00</b>	<b>19,764.13</b>	<b>1.43%</b>
<b>Planning Revenues</b>						
100-70-4310	Planning Fees	0.00	200.00	4,000.00	11,009.38	(175.23%)
100-70-4315	Land Use Fees	0.00	0.00	1,000.00	5,850.00	(485.00%)
100-70-4420	State Grants	0.00	0.00	2,700.00	2,350.00	12.96%
<b>Total Planning Revenues</b>		<b>0.00</b>	<b>200.00</b>	<b>7,700.00</b>	<b>19,209.38</b>	<b>(149.47%)</b>
<b>Total General Fund Revenues</b>		<b>\$ 0.00</b>	<b>\$ 8,899.10</b>	<b>\$ 663,908.00</b>	<b>\$ 746,079.39</b>	<b>(12.38%)</b>

**Expenditures**

**Administration Expenditures**

100-10-5105	Full-Time Employees - Regular	\$ 0.00	\$ 3,352.44	\$ 40,900.00	\$ 36,382.81	11.04%
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**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

Revised Budget  
 For General Fund (100)  
 For the Fiscal Period 2016-11 Ending May 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-10-5115 Part-Time Employees	0.00	0.00	4,250.00	0.00	100.00%
100-10-5205 Employer FICA Taxes	0.00	256.40	3,500.00	2,782.65	20.50%
100-10-5210 Unemployment Insurance	0.00	10.08	750.00	364.86	51.35%
100-10-5215 Workers' Compensation Insurance	0.00	2.44	825.00	562.48	31.82%
100-10-5305 Employer PERS Contributions	0.00	304.16	4,500.00	3,238.03	28.04%
100-10-5405 Health Insurance	0.00	1,443.50	23,000.00	16,358.18	28.88%
100-10-5415 Life Insurance	0.00	12.31	250.00	155.69	37.72%
100-10-5420 Disability Insurance	0.00	0.00	100.00	0.00	100.00%
100-10-6105 Office Supplies & Equipment	0.00	49.76	6,000.00	4,834.17	19.43%
100-10-6305 Building Repairs & Maintenance	0.00	21.99	8,000.00	1,906.88	76.16%
100-10-6405 Dues & Subscriptions	0.00	3.00	3,000.00	3,027.66	(0.92%)
100-10-6410 Training	0.00	30.24	2,000.00	177.44	91.13%
100-10-6605 Electricity	0.00	388.19	5,500.00	5,712.51	(3.86%)
100-10-6620 Telecommunications	0.00	227.64	2,500.00	2,012.11	19.52%
100-10-6700 Insurance	0.00	0.00	3,500.00	3,826.78	(9.34%)
100-10-6825 Advertising/Publishing	0.00	154.35	1,700.00	737.55	56.61%
100-10-6830 Janitorial Services	0.00	330.00	6,000.00	2,025.00	66.25%
100-10-6850 Dog Licenses/Catching	0.00	0.00	600.00	557.41	7.10%
100-10-6860 Computers/Software/Services	0.00	743.75	6,000.00	6,568.77	(9.48%)
100-10-6870 Pre-Hazard Preparedness	0.00	0.00	2,000.00	0.00	100.00%
100-10-6990 Other Miscellaneous Expenses	0.00	215.00	15,000.00	12,435.52	17.10%
100-10-8200 Office Equipment	0.00	0.00	15,000.00	9,891.97	34.05%
<b>Total Administration Expenditures</b>	<b>0.00</b>	<b>7,545.25</b>	<b>154,875.00</b>	<b>113,558.47</b>	<b>26.68%</b>
<b>Police Expenditures</b>					
100-20-6820 Police Patrol/Public Protection	0.00	0.00	100.00	0.00	100.00%
<b>Total Police Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Fire Expenditures</b>					
100-30-5105 Full-Time Employees - Regular	0.00	1,461.56	17,550.00	16,010.93	8.77%
100-30-5115 Part-Time Employees	0.00	85.00	26,000.00	9,882.50	61.99%
100-30-5205 Employer FICA Taxes	0.00	111.82	4,000.00	1,908.32	52.29%
100-30-5210 Unemployment Insurance	0.00	4.38	800.00	295.22	63.10%
100-30-5215 Workers' Compensation Insurance	0.00	1.60	1,300.00	440.86	66.09%
100-30-5305 Employer PERS Contributions	0.00	159.88	2,500.00	1,751.07	29.96%
100-30-5405 Health Insurance	0.00	92.76	1,200.00	1,040.65	13.28%
100-30-5415 Life Insurance	0.00	1.12	25.00	15.19	39.24%
100-30-5420 Disability Insurance	0.00	0.00	7,000.00	8,549.64	(22.14%)
100-30-6105 Office Supplies & Equipment	0.00	0.00	2,300.00	1,422.20	38.17%
100-30-6115 First Aid Supplies	0.00	54.31	1,000.00	506.25	49.38%
100-30-6140 Fuel/Lubes/Etc.	0.00	198.67	3,000.00	878.20	70.73%
100-30-6205 Accounting & Auditing	0.00	0.00	1,000.00	1,000.00	0.00%
100-30-6220 Legal Fees	0.00	0.00	1,000.00	1,000.00	0.00%
100-30-6305 Building Repairs & Maintenance	0.00	32.99	5,000.00	1,515.89	69.68%
100-30-6340 Radios & Radio Repair	0.00	303.98	3,000.00	2,558.44	14.72%
100-30-6345 Operational Equipment & Repairs	0.00	0.00	15,000.00	14,799.31	1.34%
100-30-6350 Personal Protective Equipment	0.00	160.25	17,000.00	14,653.52	13.80%
100-30-6405 Dues & Subscriptions	0.00	50.00	1,000.00	835.00	16.50%
100-30-6410 Training	0.00	0.00	5,000.00	3,225.90	35.48%

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

Revised Budget  
 For General Fund (100)  
 For the Fiscal Period 2016-11 Ending May 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
100-30-6605 Electricity	0.00	261.00	4,000.00	2,772.96	30.68%
100-30-6620 Telecommunications	0.00	96.32	1,400.00	1,018.18	27.27%
100-30-6700 Insurance	0.00	0.00	11,000.00	9,121.29	17.08%
100-30-6840 Printing & Copying	0.00	31.86	300.00	108.38	63.87%
100-30-6860 Computers/Software/Services	0.00	0.00	300.00	509.00	(69.67%)
100-30-6990 Other Miscellaneous Expenses	0.00	592.13	2,000.00	1,041.85	47.91%
100-30-9000 Transfers Out	0.00	35,000.00	35,000.00	35,000.00	0.00%
100-30-9800 Contingency	0.00	0.00	13,194.00	0.00	100.00%
100-30-9900 Unappropriated Ending Fund Balance	0.00	0.00	25,000.00	0.00	100.00%
<b>Total Fire Expenditures</b>	<b>0.00</b>	<b>38,699.63</b>	<b>206,869.00</b>	<b>131,860.75</b>	<b>36.26%</b>
<b>Recreation Expenditures</b>					
100-50-5105 Full-Time Employees - Regular	0.00	482.02	6,150.00	5,252.56	14.59%
100-50-5205 Employer FICA Taxes	0.00	36.90	500.00	402.05	19.59%
100-50-5210 Unemployment Insurance	0.00	1.44	150.00	52.69	64.87%
100-50-5215 Workers' Compensation Insurance	0.00	0.58	975.00	689.78	29.25%
100-50-5305 Employer PERS Contributions	0.00	33.60	500.00	366.14	26.77%
100-50-5405 Health Insurance	0.00	269.70	5,000.00	3,087.97	38.24%
100-50-5415 Life Insurance	0.00	0.48	20.00	6.13	69.35%
100-50-6145 Tourism	0.00	0.00	100.00	115.94	(15.94%)
100-50-6190 Other Supplies	0.00	0.00	2,000.00	799.70	60.02%
100-50-6310 Grounds Maintenance	0.00	21.73	6,000.00	1,136.25	81.06%
100-50-6311 Contracted Ground Maintenance	0.00	1,025.00	13,000.00	10,250.00	21.15%
100-50-6605 Electricity	0.00	75.11	800.00	590.92	26.14%
100-50-8300 Improvements Other Than Buildings	0.00	0.00	15,000.00	12,320.00	17.87%
<b>Total Recreation Expenditures</b>	<b>0.00</b>	<b>1,946.56</b>	<b>50,195.00</b>	<b>35,070.13</b>	<b>30.13%</b>
<b>Transient Room Tax Expenditures</b>					
100-60-6145 Tourism	0.00	8,395.00	20,050.00	9,670.00	51.77%
<b>Total Transient Room Tax Expenditures</b>	<b>0.00</b>	<b>8,395.00</b>	<b>20,050.00</b>	<b>9,670.00</b>	<b>51.77%</b>
<b>Planning Expenditures</b>					
100-70-6220 Legal Fees	0.00	0.00	2,000.00	0.00	100.00%
100-70-6240 Comprehensive Planning	0.00	2,000.00	24,000.00	21,034.50	12.36%
100-70-6865 Building Inspector/Inspections	0.00	0.00	1,000.00	0.00	100.00%
<b>Total Planning Expenditures</b>	<b>0.00</b>	<b>2,000.00</b>	<b>27,000.00</b>	<b>21,034.50</b>	<b>22.09%</b>
<b>General Service Expenditures</b>					
100-90-6205 Accounting & Auditing	0.00	0.00	4,000.00	2,500.00	37.50%
100-90-6220 Legal Fees	0.00	1,530.00	12,000.00	12,408.75	(3.41%)
100-90-6805 Mayor	0.00	0.00	5,000.00	3,249.20	35.02%
100-90-6910 Fee Refunds	0.00	0.00	300.00	0.00	100.00%
100-90-6990 Other Miscellaneous Expenses	0.00	0.00	500.00	0.00	100.00%
100-90-9000 Transfers Out	0.00	0.00	86,433.00	86,433.00	0.00%
100-90-9800 Contingency	0.00	0.00	35,000.00	0.00	100.00%
100-90-9900 Unappropriated Ending Fund Balance	0.00	0.00	61,586.00	0.00	100.00%
<b>Total General Service Expenditures</b>	<b>0.00</b>	<b>1,530.00</b>	<b>204,819.00</b>	<b>104,590.95</b>	<b>48.93%</b>
<b>Total General Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 60,116.44</b>	<b>\$ 663,908.00</b>	<b>\$ 415,784.80</b>	<b>37.37%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**  
 Revised Budget  
 For General Fund (100)  
 For the Fiscal Period 2016-11 Ending May 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
General Fund Excess of Revenues Over Expenditures	\$ 0.00	\$ (51,217.34)	\$ 0.00	\$ 330,294.59	0.00%

**City of Bay City 503-377-2288**

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**Statement of Revenue and Expenditures**

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*Revised Budget*

*For Street and Road Fund (200)*

*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Non-Departmental Revenues</b>					
200-00-4115 State Highway Tax	\$ 0.00	\$ 6,893.50	\$ 65,000.00	\$ 71,392.69	(9.83%)
200-00-4420 State Grants	0.00	0.00	50,000.00	0.00	100.00%
200-00-4800 Miscellaneous	0.00	0.00	500.00	1,160.10	(132.02%)
200-00-4805 Earnings on Investments	0.00	0.00	120.00	0.00	100.00%
200-00-4990 Beginning Fund Balance	0.00	0.00	20,000.00	40,742.96	(103.71%)
<b>Total Non-Departmental Revenues</b>	<b>0.00</b>	<b>6,893.50</b>	<b>135,620.00</b>	<b>113,295.75</b>	<b>16.46%</b>
<b>Total Street and Road Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 6,893.50</b>	<b>\$ 135,620.00</b>	<b>\$ 113,295.75</b>	<b>16.46%</b>
<b>Expenditures</b>					
<b>Non-Departmental Expenditures</b>					
200-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 1,482.56	\$ 18,620.00	\$ 16,217.37	12.90%
200-00-5115 Part-Time Employees	0.00	0.00	4,250.00	0.00	100.00%
200-00-5205 Employer FICA Taxes	0.00	113.46	2,000.00	1,241.13	37.94%
200-00-5210 Unemployment Insurance	0.00	4.44	500.00	163.23	67.35%
200-00-5215 Workers' Compensation Insurance	0.00	1.26	1,900.00	2,191.36	(15.33%)
200-00-5305 Employer PERS Contributions	0.00	110.32	1,900.00	1,207.94	36.42%
200-00-5405 Health Insurance	0.00	690.62	13,500.00	7,249.47	46.30%
200-00-5415 Life Insurance	0.00	2.10	100.00	28.17	71.83%
200-00-6105 Office Supplies & Equipment	0.00	0.00	500.00	114.50	77.10%
200-00-6125 Shop Supplies & Small Tools	0.00	21.79	1,500.00	315.07	79.00%
200-00-6140 Fuel/Lubes/Etc.	0.00	0.00	3,000.00	1,588.14	47.06%
200-00-6205 Accounting & Auditing	0.00	0.00	1,000.00	1,000.00	0.00%
200-00-6305 Building Repairs & Maintenance	0.00	21.73	1,000.00	43.46	95.65%
200-00-6315 Street Repairs & Maintenance	0.00	1,078.77	15,000.00	6,098.58	59.34%
200-00-6335 Vehicle Repairs & Maintenance	0.00	138.66	3,000.00	1,483.16	50.56%
200-00-6390 Other Repairs & Maintenance	0.00	0.00	3,000.00	2,607.50	13.08%
200-00-6410 Training	0.00	0.00	500.00	0.00	100.00%
200-00-6605 Electricity	0.00	700.17	10,000.00	8,079.52	19.20%
200-00-6700 Insurance	0.00	0.00	2,000.00	2,000.00	0.00%
200-00-8300 Improvements Other Than Buildings	0.00	0.00	50,000.00	0.00	100.00%
200-00-9400 Transfer to Capital Projects Funds	0.00	1,000.00	1,000.00	1,000.00	0.00%
200-00-9800 Contingency	0.00	0.00	1,350.00	0.00	100.00%
<b>Total Non-Departmental Expenditures</b>	<b>0.00</b>	<b>5,365.88</b>	<b>135,620.00</b>	<b>52,628.60</b>	<b>61.19%</b>
<b>Total Street and Road Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 5,365.88</b>	<b>\$ 135,620.00</b>	<b>\$ 52,628.60</b>	<b>61.19%</b>
<b>Street and Road Fund Excess of Revenues Over Expenditur</b>	<b>\$ 0.00</b>	<b>\$ 1,527.62</b>	<b>\$ 0.00</b>	<b>\$ 60,667.15</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Housing Rehabilitation Fund (201)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Housing Rehabilitation Revenues</b>					
201-18-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 150.00	\$ 0.00	100.00%
201-18-4825 Loan Payback	0.00	0.00	90,000.00	32,112.00	64.32%
201-18-4990 Beginning Fund Balance	0.00	0.00	20,353.00	20,569.44	(1.06%)
<b>Total Housing Rehabilitation Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>110,503.00</b>	<b>52,681.44</b>	<b>52.33%</b>
<b>Total Housing Rehabilitation Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 110,503.00</b>	<b>\$ 52,681.44</b>	<b>52.33%</b>
<b>Expenditures</b>					
<b>Housing Rehabilitation Expenditures</b>					
201-18-6890 Other Administration Expenses	\$ 0.00	\$ 0.00	\$ 4,000.00	\$ 0.00	100.00%
201-18-6920 Housing Rehab Loan Disbursements	0.00	0.00	106,503.00	0.00	100.00%
<b>Total Housing Rehabilitation Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>110,503.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Housing Rehabilitation Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 110,503.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Housing Rehabilitation Fund Excess of Revenues Over Exp</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 52,681.44</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Kilchis Water Bond Fund (300)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Bond Payment Revenues</b>					
300-11-4005 Property Taxes - Current	\$ 0.00	\$ 72.29	\$ 18,660.00	18,839.63	(0.96%)
300-11-4010 Property Taxes - Prior Years	0.00	72.19	1,000.00	1,680.65	(68.07%)
300-11-4611 Water User Charges - Capital	0.00	1,745.07	20,940.00	19,109.19	8.74%
300-11-4805 Earnings on Investments	0.00	0.00	150.00	0.00	100.00%
300-11-4990 Beginning Fund Balance	0.00	0.00	92,000.00	102,153.93	(11.04%)
<b>Total Bond Payment Revenues</b>	<b>0.00</b>	<b>1,889.55</b>	<b>132,750.00</b>	<b>141,783.40</b>	<b>(6.80%)</b>
<b>Total Kilchis Water Bond Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 1,889.55</b>	<b>\$ 132,750.00</b>	<b>\$ 141,783.40</b>	<b>(6.80%)</b>
<b>Expenditures</b>					
<b>Bond Payment Expenditures</b>					
300-11-7010 Principal Payments - General Obligation B	\$ 0.00	\$ 0.00	\$ 38,000.00	38,000.00	0.00%
300-11-7015 Interest Payments - General Obligation Bo	0.00	0.00	15,100.00	15,100.00	0.00%
<b>Total Bond Payment Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>53,100.00</b>	<b>53,100.00</b>	<b>0.00%</b>
<b>Bond Reserve Expenditures</b>					
300-12-9900 Unappropriated Ending Fund Balance	0.00	0.00	79,650.00	0.00	100.00%
<b>Total Bond Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>79,650.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Kilchis Water Bond Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 132,750.00</b>	<b>\$ 53,100.00</b>	<b>60.00%</b>
<b>Kilchis Water Bond Fund Excess of Revenues Over Expend</b>	<b>\$ 0.00</b>	<b>\$ 1,889.55</b>	<b>\$ 0.00</b>	<b>\$ 88,683.40</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Sewer Bond Fund (301)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Bond Payment Revenues</b>					
301-11-4005 Property Taxes - Current	\$ 0.00	\$ 96.71	\$ 23,925.00	25,204.37	(5.35%)
301-11-4010 Property Taxes - Prior Years	0.00	33.41	1,000.00	981.89	1.81%
301-11-4805 Earnings on Investments	0.00	0.00	140.00	0.00	100.00%
301-11-4990 Beginning Fund Balance	0.00	0.00	34,823.00	40,780.84	(17.11%)
<b>Total Bond Payment Revenues</b>	<b>0.00</b>	<b>130.12</b>	<b>59,888.00</b>	<b>66,967.10</b>	<b>(11.82%)</b>
<b>Total Sewer Bond Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 130.12</b>	<b>\$ 59,888.00</b>	<b>\$ 66,967.10</b>	<b>(11.82%)</b>
<b>Expenditures</b>					
<b>Bond Payment Expenditures</b>					
301-11-7010 Principal Payments - General Obligation B	\$ 0.00	\$ 0.00	\$ 8,800.00	8,726.00	0.84%
301-11-7015 Interest Payments - General Obligation Bo	0.00	0.00	15,200.00	15,200.00	0.00%
<b>Total Bond Payment Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>24,000.00</b>	<b>23,926.00</b>	<b>0.31%</b>
<b>Bond Reserve Expenditures</b>					
301-12-9900 Unappropriated Ending Fund Balance	0.00	0.00	35,888.00	0.00	100.00%
<b>Total Bond Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>35,888.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Sewer Bond Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 59,888.00</b>	<b>\$ 23,926.00</b>	<b>60.05%</b>
<b>Sewer Bond Fund Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 130.12</b>	<b>\$ 0.00</b>	<b>\$ 43,041.10</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**  
*Revised Budget*  
 For DEQ Loan Repayment Fund (302)  
 For the Fiscal Period 2016-11 Ending May 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Loan Reserve Revenues</b>					
302-21-4620 Sewer User Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 29,713.50	0.00%
<b>Total Loan Reserve Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>29,713.50</b>	<b>0.00%</b>
<b>Total DEQ Loan Repayment Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 29,713.50</b>	<b>0.00%</b>
<b>DEQ Loan Repayment Fund Excess of Revenues Over Expe</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 29,713.50</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Street Reserve Fund (400)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Reserve Revenues</b>					
400-13-4305 Franchise Fees	\$ 0.00	\$ 0.00	\$ 3,000.00	4,053.56	(35.12%)
400-13-4320 Street Maintenance Fees	0.00	3,796.80	43,000.00	41,815.18	2.76%
400-13-4805 Earnings on Investments	0.00	0.00	600.00	0.00	100.00%
400-13-4990 Beginning Fund Balance	0.00	0.00	154,000.00	221,137.99	(43.60%)
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>3,796.80</b>	<b>200,600.00</b>	<b>267,006.73</b>	<b>(33.10%)</b>
<b>Street Trust Revenues</b>					
400-17-4805 Earnings on Investments	0.00	0.00	1,000.00	0.00	100.00%
400-17-4825 Loan Payback	0.00	0.00	9,396.00	16,241.59	(72.86%)
400-17-4990 Beginning Fund Balance	0.00	0.00	280,000.00	291,150.08	(3.98%)
<b>Total Street Trust Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>290,396.00</b>	<b>307,391.67</b>	<b>(5.85%)</b>
<b>Total Street Reserve Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 3,796.80</b>	<b>\$ 490,996.00</b>	<b>\$ 574,398.40</b>	<b>(16.99%)</b>
<b>Expenditures</b>					
<b>Reserve Expenditures</b>					
400-13-6315 Street Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 125,000.00	0.00	100.00%
400-13-6910 Fee Refunds	0.00	0.00	500.00	0.00	100.00%
400-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	75,100.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>200,600.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Street Trust Expenditures</b>					
400-17-9900 Unappropriated Ending Fund Balance	0.00	0.00	290,396.00	0.00	100.00%
<b>Total Street Trust Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>290,396.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Street Reserve Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 490,996.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Street Reserve Fund Excess of Revenues Over Expenditure</b>	<b>\$ 0.00</b>	<b>\$ 3,796.80</b>	<b>\$ 0.00</b>	<b>\$ 574,398.40</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Bay City Equipment Reserve Fund (401)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Reserve Revenues</b>					
401-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 250.00	\$ 0.00	100.00%
401-13-4930 Transfers In	0.00	10,000.00	10,000.00	10,000.00	0.00%
401-13-4990 Beginning Fund Balance	0.00	0.00	73,586.00	78,958.68	(7.30%)
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>10,000.00</b>	<b>83,836.00</b>	<b>88,958.68</b>	<b>(6.11%)</b>
<b>Total Bay City Equipment Reserve Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 10,000.00</b>	<b>\$ 83,836.00</b>	<b>\$ 88,958.68</b>	<b>(6.11%)</b>
<b>Expenditures</b>					
<b>Reserve Expenditures</b>					
401-13-8400 Machinery & Equipment	\$ 0.00	\$ 0.00	\$ 83,836.00	\$ 0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>83,836.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Bay City Equipment Reserve Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 83,836.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Bay City Equipment Reserve Fund Excess of Revenues Ove</b>	<b>\$ 0.00</b>	<b>\$ 10,000.00</b>	<b>\$ 0.00</b>	<b>\$ 88,958.68</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
**For Fire Apparatus Reserve & Building Reserve Fund (402)**  
**For the Fiscal Period 2016-11 Ending May 31, 2016**

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Reserve Revenues</b>					
402-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 260.00	\$ 0.00	100.00%
402-13-4930 Transfers In	0.00	35,000.00	35,000.00	35,000.00	0.00%
402-13-4990 Beginning Fund Balance	0.00	0.00	50,557.00	37,278.60	26.26%
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>35,000.00</b>	<b>85,817.00</b>	<b>72,278.60</b>	<b>15.78%</b>
<b>Building Fund Revenues</b>					
402-19-4890 Fire Department Relocation	0.00	2,140.51	0.00	6,484.57	0.00%
<b>Total Building Fund Revenues</b>	<b>0.00</b>	<b>2,140.51</b>	<b>0.00</b>	<b>6,484.57</b>	<b>0.00%</b>
<b>Total Fire Apparatus Reserve &amp; Building Reserve Fund Re</b>	<b>\$ 0.00</b>	<b>\$ 37,140.51</b>	<b>\$ 85,817.00</b>	<b>\$ 78,763.17</b>	<b>8.22%</b>
<b>Expenditures</b>					
<b>Reserve Expenditures</b>					
402-13-7050 Capital Lease Payments	\$ 0.00	\$ 0.00	\$ 24,257.00	\$ 24,219.78	0.15%
402-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	61,560.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>85,817.00</b>	<b>24,219.78</b>	<b>71.78%</b>
<b>Total Fire Apparatus Reserve &amp; Building Reserve Fund Ex</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 85,817.00</b>	<b>\$ 24,219.78</b>	<b>71.78%</b>
<b>Fire Apparatus Reserve &amp; Building Reserve Fund Excess of</b>	<b>\$ 0.00</b>	<b>\$ 37,140.51</b>	<b>\$ 0.00</b>	<b>\$ 54,543.39</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
**For Storm Drainage Reserve Fund (403)**  
**For the Fiscal Period 2016-11 Ending May 31, 2016**

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Reserve Revenues</b>					
403-13-4805 Earnings on Investments	\$ 0.00	\$ 0.00	\$ 25.00	\$ 0.00	100.00%
403-13-4930 Transfers In	0.00	1,000.00	1,000.00	1,000.00	0.00%
403-13-4990 Beginning Fund Balance	0.00	0.00	5,000.00	5,138.56	(2.77%)
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>1,000.00</b>	<b>6,025.00</b>	<b>6,138.56</b>	<b>(1.88%)</b>
<b>Total Storm Drainage Reserve Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 1,000.00</b>	<b>\$ 6,025.00</b>	<b>\$ 6,138.56</b>	<b>(1.88%)</b>
<b>Expenditures</b>					
<b>Reserve Expenditures</b>					
403-13-6390 Other Repairs & Maintenance	\$ 0.00	\$ 0.00	\$ 6,025.00	\$ 984.05	83.67%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>6,025.00</b>	<b>984.05</b>	<b>83.67%</b>
<b>Total Storm Drainage Reserve Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 6,025.00</b>	<b>\$ 984.05</b>	<b>83.67%</b>
<b>Storm Drainage Reserve Fund Excess of Revenues Over Ex</b>	<b>\$ 0.00</b>	<b>\$ 1,000.00</b>	<b>\$ 0.00</b>	<b>\$ 5,154.51</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**  
 Revised Budget  
 For Park & Recreation Reserve Fund (404)  
 For the Fiscal Period 2016-11 Ending May 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Reserve Revenues</b>					
404-13-4420 State Grants	\$ 0.00	\$ 0.00	\$ 60,000.00	\$ 13,767.23	77.05%
404-13-4805 Earnings on Investments	0.00	0.00	25.00	0.00	100.00%
404-13-4820 Sale of Rock - Dill Bar	0.00	0.00	500.00	1,911.00	(282.20%)
404-13-4990 Beginning Fund Balance	0.00	0.00	10,000.00	34.26	99.66%
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>70,525.00</b>	<b>15,712.49</b>	<b>77.72%</b>
<b>Total Park &amp; Recreation Reserve Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 70,525.00</b>	<b>\$ 15,712.49</b>	<b>77.72%</b>
<b>Expenditures</b>					
<b>Reserve Expenditures</b>					
404-13-8300 Improvements Other Than Buildings	\$ 0.00	\$ 0.00	\$ 45,525.00	\$ 435.00	99.04%
404-13-8310 Buildings / Structures	0.00	0.00	25,000.00	9,800.35	60.80%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>70,525.00</b>	<b>10,235.35</b>	<b>85.49%</b>
<b>Total Park &amp; Recreation Reserve Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 70,525.00</b>	<b>\$ 10,235.35</b>	<b>85.49%</b>
<b>Park &amp; Recreation Reserve Fund Excess of Revenues Over</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 5,477.14</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Footpaths and Bicycle Trails Reserve (405)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Reserve Revenues</b>					
405-13-4115 State Highway Tax	\$ 0.00	\$ 69.63	\$ 0.00	721.13	0.00%
405-13-4805 Earnings on Investments	0.00	0.00	8.00	0.00	100.00%
405-13-4990 Beginning Fund Balance	0.00	0.00	3,000.00	3,165.22	(5.51%)
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>69.63</b>	<b>3,008.00</b>	<b>3,886.35</b>	<b>(29.20%)</b>
<b>Total Footpaths and Bicycle Trails Reserve Revenues</b>	<b>\$ 0.00</b>	<b>\$ 69.63</b>	<b>\$ 3,008.00</b>	<b>\$ 3,886.35</b>	<b>(29.20%)</b>
<b>Expenditures</b>					
<b>Reserve Expenditures</b>					
405-13-9900 Unappropriated Ending Fund Balance	\$ 0.00	\$ 0.00	\$ 3,008.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>3,008.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Footpaths and Bicycle Trails Reserve Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 3,008.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Footpaths and Bicycle Trails Reserve Excess of Revenues</b>	<b>\$ 0.00</b>	<b>\$ 69.63</b>	<b>\$ 0.00</b>	<b>\$ 3,886.35</b>	<b>0.00%</b>

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**Statement of Revenue and Expenditures**

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*Revised Budget*

*For Bay City Water Fund (600)*

*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
<b>Non-Departmental Revenues</b>						
600-00-4610	Water User Charges	\$ 0.00	\$ 26,846.08	\$ 280,000.00	\$ 282,985.60	(1.07%)
600-00-4615	Water Deposits	0.00	777.99	3,000.00	5,747.83	(91.59%)
600-00-4800	Miscellaneous	0.00	60.00	1,000.00	3,112.77	(211.28%)
600-00-4805	Earnings on Investments	0.00	0.00	500.00	0.00	100.00%
600-00-4815	Sale of Pipe/Supplies	0.00	0.00	500.00	1,423.20	(184.64%)
600-00-4930	Transfers In	0.00	0.00	10,000.00	0.00	100.00%
600-00-4990	Beginning Fund Balance	0.00	0.00	115,000.00	178,736.01	(55.42%)
<b>Total Non-Departmental Revenues</b>		<b>0.00</b>	<b>27,684.07</b>	<b>410,000.00</b>	<b>472,005.41</b>	<b>(15.12%)</b>
<b>Reserve Revenues</b>						
600-13-4710	SDC - Improvement Fees	0.00	0.00	9,036.00	18,384.00	(103.45%)
600-13-4720	SDC - Reimbursement Fees	0.00	0.00	4,842.00	9,852.00	(103.47%)
600-13-4805	Earnings on Investments	0.00	0.00	1,000.00	0.00	100.00%
600-13-4990	Beginning Fund Balance	0.00	0.00	244,000.00	305,113.97	(25.05%)
<b>Total Reserve Revenues</b>		<b>0.00</b>	<b>0.00</b>	<b>258,878.00</b>	<b>333,349.97</b>	<b>(28.77%)</b>
<b>Total Bay City Water Fund Revenues</b>		<b>\$ 0.00</b>	<b>\$ 27,684.07</b>	<b>\$ 668,878.00</b>	<b>\$ 805,355.38</b>	<b>(20.40%)</b>
<b>Expenditures</b>						
<b>Non-Departmental Expenditures</b>						
600-00-5105	Full-Time Employees - Regular	\$ 0.00	\$ 7,801.02	\$ 97,620.00	\$ 82,581.42	15.41%
600-00-5115	Part-Time Employees	0.00	0.00	4,250.00	0.00	100.00%
600-00-5205	Employer FICA Taxes	0.00	596.74	8,000.00	6,316.98	21.04%
600-00-5210	Unemployment Insurance	0.00	23.42	1,800.00	818.70	54.52%
600-00-5215	Workers' Compensation Insurance	0.00	6.84	3,500.00	2,709.59	22.58%
600-00-5305	Employer PERS Contributions	0.00	511.18	7,800.00	5,752.68	26.25%
600-00-5405	Health Insurance	0.00	3,605.28	60,000.00	40,676.10	32.21%
600-00-5415	Life Insurance	0.00	15.83	250.00	174.23	30.31%
600-00-6105	Office Supplies & Equipment	0.00	31.86	4,000.00	1,988.63	50.28%
600-00-6125	Shop Supplies & Small Tools	0.00	36.80	2,000.00	562.55	71.87%
600-00-6130	Customer Meters & Supplies	0.00	0.00	10,000.00	727.52	92.72%
600-00-6140	Fuel/Lubes/Etc.	0.00	0.00	4,000.00	1,719.32	57.02%
600-00-6190	Other Supplies	0.00	0.00	1,000.00	59.25	94.08%
600-00-6205	Accounting & Auditing	0.00	0.00	3,000.00	2,250.00	25.00%
600-00-6215	Engineering Fees	0.00	490.00	20,000.00	520.00	97.40%
600-00-6220	Legal Fees	0.00	0.00	4,000.00	4,022.32	(0.56%)
600-00-6225	Laboratory Fees	0.00	46.00	1,000.00	699.00	30.10%
600-00-6305	Building Repairs & Maintenance	0.00	21.73	2,000.00	580.97	70.95%
600-00-6325	Utility System Repairs	0.00	308.99	15,000.00	11,025.70	26.50%
600-00-6335	Vehicle Repairs & Maintenance	0.00	(11.17)	3,000.00	2,495.22	16.83%
600-00-6345	Operational Equipment & Repairs	0.00	159.00	7,000.00	3,512.39	49.82%
600-00-6410	Training	0.00	0.00	3,000.00	712.05	76.27%
600-00-6605	Electricity	0.00	47.74	700.00	515.47	26.36%
600-00-6620	Telecommunications	0.00	235.88	3,000.00	2,362.59	21.25%
600-00-6700	Insurance	0.00	0.00	6,000.00	6,000.00	0.00%
600-00-6830	Janitorial Services	0.00	0.00	500.00	0.00	100.00%

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Bay City Water Fund (600)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
600-00-6860 Computers/Software/Services	0.00	1,072.65	14,000.00	5,551.19	60.35%
600-00-6905 Deposit Refunds	0.00	50.81	1,000.00	539.02	46.10%
600-00-6910 Fee Refunds	0.00	0.00	300.00	0.00	100.00%
600-00-6990 Other Miscellaneous Expenses	0.00	0.00	1,000.00	165.74	83.43%
600-00-9400 Transfer to Capital Projects Funds	0.00	5,000.00	5,000.00	5,000.00	0.00%
600-00-9500 Transfer to Enterprise Funds	0.00	95,364.00	95,364.00	95,364.00	0.00%
600-00-9800 Contingency	0.00	0.00	20,916.00	0.00	100.00%
<b>Total Non-Departmental Expenditures</b>	<b>0.00</b>	<b>115,414.60</b>	<b>410,000.00</b>	<b>285,402.63</b>	<b>30.39%</b>
<b>Reserve Expenditures</b>					
600-13-6910 Fee Refunds	0.00	0.00	6,939.00	0.00	100.00%
600-13-9500 Transfer to Enterprise Funds	0.00	0.00	10,000.00	0.00	100.00%
600-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	241,939.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>258,878.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Bay City Water Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 115,414.60</b>	<b>\$ 668,878.00</b>	<b>\$ 285,402.63</b>	<b>57.33%</b>
<b>Bay City Water Fund Excess of Revenues Over Expenditure</b>	<b>\$ 0.00</b>	<b>\$ (87,730.53)</b>	<b>\$ 0.00</b>	<b>\$ 519,952.75</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**

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**Statement of Revenue and Expenditures**

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*Revised Budget*

*For Kilchis Water Fund (601)*

*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number		Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>						
<b>Non-Departmental Revenues</b>						
601-00-4610	Water User Charges	\$ 0.00	\$ 15,605.88	\$ 198,906.00	\$ 174,058.66	12.49%
601-00-4800	Miscellaneous	0.00	0.00	1,000.00	297.59	70.24%
601-00-4930	Transfers In	0.00	95,364.00	95,364.00	95,364.00	0.00%
601-00-4990	Beginning Fund Balance	0.00	0.00	55,000.00	162,670.31	(195.76%)
<b>Total Non-Departmental Revenues</b>		<b>0.00</b>	<b>110,969.88</b>	<b>350,270.00</b>	<b>432,390.56</b>	<b>(23.44%)</b>
<b>Reserve Revenues</b>						
601-13-4800	Miscellaneous	0.00	0.00	0.00	62,652.00	0.00%
601-13-4930	Transfers In	0.00	50,000.00	50,000.00	50,000.00	0.00%
601-13-4990	Beginning Fund Balance	0.00	0.00	80,000.00	94,772.52	(18.47%)
<b>Total Reserve Revenues</b>		<b>0.00</b>	<b>50,000.00</b>	<b>130,000.00</b>	<b>207,424.52</b>	<b>(59.56%)</b>
<b>Total Kilchis Water Fund Revenues</b>		<b>\$ 0.00</b>	<b>\$ 160,969.88</b>	<b>\$ 480,270.00</b>	<b>\$ 639,815.08</b>	<b>(33.22%)</b>

**Expenditures**

**Non-Departmental Expenditures**

601-00-5105	Full-Time Employees - Regular	\$ 0.00	\$ 5,826.54	\$ 72,520.00	\$ 62,893.46	13.27%
601-00-5205	Employer FICA Taxes	0.00	445.74	5,700.00	4,811.33	15.59%
601-00-5210	Unemployment Insurance	0.00	17.52	1,300.00	629.83	51.55%
601-00-5215	Workers' Compensation Insurance	0.00	4.78	1,600.00	2,689.57	(68.10%)
601-00-5305	Employer PERS Contributions	0.00	416.24	5,500.00	4,586.16	16.62%
601-00-5405	Health Insurance	0.00	2,701.28	39,500.00	30,055.89	23.91%
601-00-5415	Life Insurance	0.00	9.59	150.00	118.78	20.81%
601-00-6105	Office Supplies & Equipment	0.00	30.82	1,500.00	370.57	75.30%
601-00-6125	Shop Supplies & Small Tools	0.00	36.79	1,500.00	582.01	61.20%
601-00-6135	Chemical/Lab Supplies	0.00	1,072.50	20,000.00	13,887.59	30.56%
601-00-6140	Fuel/Lubes/Etc.	0.00	0.00	4,000.00	1,588.16	60.30%
601-00-6205	Accounting & Auditing	0.00	0.00	3,000.00	2,250.00	25.00%
601-00-6215	Engineering Fees	0.00	0.00	5,000.00	0.00	100.00%
601-00-6220	Legal Fees	0.00	0.00	1,000.00	3,082.27	(208.23%)
601-00-6225	Laboratory Fees	0.00	46.00	3,000.00	403.00	86.57%
601-00-6305	Building Repairs & Maintenance	0.00	21.73	3,000.00	1,277.19	57.43%
601-00-6325	Utility System Repairs	0.00	21.37	15,000.00	6,485.80	56.76%
601-00-6335	Vehicle Repairs & Maintenance	0.00	(22.44)	3,000.00	1,171.73	60.94%
601-00-6345	Operational Equipment & Repairs	0.00	221.65	15,000.00	13,964.61	6.90%
601-00-6410	Training	0.00	0.00	2,500.00	467.05	81.32%
601-00-6605	Electricity	0.00	1,836.27	25,000.00	20,620.56	17.52%
601-00-6620	Telecommunications	0.00	197.24	3,000.00	2,313.64	22.88%
601-00-6700	Insurance	0.00	0.00	5,500.00	5,500.00	0.00%
601-00-6860	Computers/Software/Services	0.00	493.75	5,500.00	2,209.77	59.82%
601-00-6990	Other Miscellaneous Expenses	0.00	0.00	1,500.00	764.39	49.04%
601-00-9000	Transfers Out	0.00	50,000.00	50,000.00	50,000.00	0.00%
601-00-9800	Contingency	0.00	0.00	56,000.00	0.00	100.00%
<b>Total Non-Departmental Expenditures</b>		<b>0.00</b>	<b>63,377.37</b>	<b>350,270.00</b>	<b>232,723.36</b>	<b>33.56%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Kilchis Water Fund (601)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Reserve Expenditures</b>					
601-13-8400 Machinery & Equipment	0.00	0.00	47,000.00	51,048.15	(8.61%)
601-13-8800 Utility System	0.00	0.00	20,000.00	0.00	100.00%
601-13-9900 Unappropriated Ending Fund Balance	0.00	0.00	63,000.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>130,000.00</b>	<b>51,048.15</b>	<b>60.73%</b>
<b>Total Kilchis Water Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 63,377.37</b>	<b>\$ 480,270.00</b>	<b>\$ 283,771.51</b>	<b>40.91%</b>
<b>Kilchis Water Fund Excess of Revenues Over Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 97,592.51</b>	<b>\$ 0.00</b>	<b>\$ 356,043.57</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**

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**Statement of Revenue and Expenditures**

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Revised Budget

For Bay City Sewer Fund (602)

For the Fiscal Period 2016-11 Ending May 31, 2016

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
<b>Revenues</b>					
<b>Non-Departmental Revenues</b>					
602-00-4420 State Grants	\$ 0.00	\$ 0.00	\$ 190,000.00	28,784.00	84.85%
602-00-4620 Sewer User Charges	0.00	30,310.89	290,000.00	284,905.25	1.76%
602-00-4625 Sewer Deposits	0.00	971.25	3,000.00	6,955.42	(131.85%)
602-00-4800 Miscellaneous	0.00	308.00	3,000.00	1,957.64	34.75%
602-00-4805 Earnings on Investments	0.00	0.00	350.00	0.00	100.00%
602-00-4990 Beginning Fund Balance	0.00	0.00	100,000.00	160,950.97	(60.95%)
<b>Total Non-Departmental Revenues</b>	<b>0.00</b>	<b>31,590.14</b>	<b>586,350.00</b>	<b>483,553.28</b>	<b>17.53%</b>
<b>Reserve Revenues</b>					
602-14-4710 SDC - Improvement Fees	0.00	0.00	12,060.00	25,175.40	(108.75%)
602-14-4720 SDC - Reimbursement Fees	0.00	0.00	1,222.00	2,550.60	(108.72%)
602-14-4805 Earnings on Investments	0.00	0.00	2,500.00	0.00	100.00%
602-14-4990 Beginning Fund Balance	0.00	0.00	689,708.00	699,553.38	(1.43%)
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>705,490.00</b>	<b>727,279.38</b>	<b>(3.09%)</b>
<b>Reserve Revenues</b>					
602-15-4805 Earnings on Investments	0.00	0.00	200.00	0.00	100.00%
602-15-4990 Beginning Fund Balance	0.00	0.00	47,521.00	47,772.06	(0.53%)
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>47,721.00</b>	<b>47,772.06</b>	<b>(0.11%)</b>
<b>Reserve Revenues</b>					
602-16-4805 Earnings on Investments	0.00	0.00	20.00	0.00	100.00%
602-16-4930 Transfers In	0.00	1,000.00	1,000.00	1,000.00	0.00%
602-16-4990 Beginning Fund Balance	0.00	0.00	40,917.00	41,113.85	(0.48%)
<b>Total Reserve Revenues</b>	<b>0.00</b>	<b>1,000.00</b>	<b>41,937.00</b>	<b>42,113.85</b>	<b>(0.42%)</b>
<b>Total Bay City Sewer Fund Revenues</b>	<b>\$ 0.00</b>	<b>\$ 32,590.14</b>	<b>\$ 1,381,498.00</b>	<b>\$ 1,300,718.57</b>	<b>5.85%</b>

**Expenditures**

**Non-Departmental Expenditures**

602-00-5105 Full-Time Employees - Regular	\$ 0.00	\$ 9,134.86	\$ 111,040.00	96,099.95	13.45%
602-00-5115 Part-Time Employees	0.00	0.00	4,250.00	0.00	100.00%
602-00-5205 Employer FICA Taxes	0.00	698.86	9,000.00	7,352.15	18.31%
602-00-5210 Unemployment Insurance	0.00	27.36	2,000.00	951.49	52.43%
602-00-5215 Workers' Compensation Insurance	0.00	7.00	4,500.00	3,605.52	19.88%
602-00-5305 Employer PERS Contributions	0.00	604.20	8,600.00	6,695.40	22.15%
602-00-5405 Health Insurance	0.00	3,906.80	60,000.00	44,335.94	26.11%
602-00-5415 Life Insurance	0.00	17.13	300.00	192.18	35.94%
602-00-6105 Office Supplies & Equipment	0.00	31.86	2,000.00	1,900.56	4.97%
602-00-6125 Shop Supplies & Small Tools	0.00	21.79	2,000.00	597.13	70.14%
602-00-6135 Chemical/Lab Supplies	0.00	1,989.54	10,000.00	9,333.05	6.67%
602-00-6140 Fuel/Lubes/Etc.	0.00	20.78	4,000.00	2,028.78	49.28%
602-00-6190 Other Supplies	0.00	0.00	500.00	106.76	78.65%
602-00-6205 Accounting & Auditing	0.00	0.00	2,500.00	2,250.00	10.00%
602-00-6220 Legal Fees	0.00	0.00	4,000.00	4,224.67	(5.62%)
602-00-6305 Building Repairs & Maintenance	0.00	21.73	2,000.00	594.15	70.29%

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**

*Revised Budget*  
*For Bay City Sewer Fund (602)*  
*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
602-00-6325 Utility System Repairs	0.00	21.37	30,000.00	4,794.92	84.02%
602-00-6335 Vehicle Repairs & Maintenance	0.00	(2.36)	3,000.00	1,180.98	60.63%
602-00-6345 Operational Equipment & Repairs	0.00	5,902.47	30,000.00	19,469.65	35.10%
602-00-6410 Training	0.00	160.00	1,500.00	850.00	43.33%
602-00-6605 Electricity	0.00	2,053.04	27,000.00	20,298.37	24.82%
602-00-6620 Telecommunications	0.00	235.88	3,000.00	2,415.22	19.49%
602-00-6700 Insurance	0.00	0.00	6,800.00	6,803.83	(0.06%)
602-00-6830 Janitorial Services	0.00	0.00	500.00	0.00	100.00%
602-00-6855 Permit Fees	0.00	0.00	2,000.00	1,636.00	18.20%
602-00-6860 Computers/Software/Services	0.00	882.65	4,500.00	2,968.59	34.03%
602-00-6905 Deposit Refunds	0.00	73.72	1,000.00	495.12	50.49%
602-00-6990 Other Miscellaneous Expenses	0.00	0.00	500.00	0.00	100.00%
602-00-6995 Feasibility Studies / Projects	0.00	9,892.50	190,000.00	88,629.28	53.35%
602-00-9000 Transfers Out	0.00	6,000.00	6,000.00	6,000.00	0.00%
602-00-9800 Contingency	0.00	0.00	53,860.00	0.00	100.00%
<b>Total Non-Departmental Expenditures</b>	<b>0.00</b>	<b>41,701.18</b>	<b>586,350.00</b>	<b>335,809.69</b>	<b>42.73%</b>
<b>Reserve Expenditures</b>					
602-14-9900 Unappropriated Ending Fund Balance	0.00	0.00	705,490.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>705,490.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Reserve Expenditures</b>					
602-15-6590 Other Equipment	0.00	0.00	20,000.00	0.00	100.00%
602-15-9900 Unappropriated Ending Fund Balance	0.00	0.00	27,721.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>47,721.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Reserve Expenditures</b>					
602-16-9900 Unappropriated Ending Fund Balance	0.00	0.00	41,937.00	0.00	100.00%
<b>Total Reserve Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>41,937.00</b>	<b>0.00</b>	<b>100.00%</b>
<b>Total Bay City Sewer Fund Expenditures</b>	<b>\$ 0.00</b>	<b>\$ 41,701.18</b>	<b>\$ 1,381,498.00</b>	<b>\$ 335,809.69</b>	<b>75.69%</b>
<b>Bay City Sewer Fund Excess of Revenues Over Expenditure</b>	<b>\$ 0.00</b>	<b>\$ (9,111.04)</b>	<b>\$ 0.00</b>	<b>\$ 964,908.88</b>	<b>0.00%</b>

**City of Bay City 503-377-2288**  
**Statement of Revenue and Expenditures**  
*Revised Budget*

*For the Fiscal Period 2016-11 Ending May 31, 2016*

Account Number	Current Budget	Current Actual	Annual Budget	YTD Actual	Remaining Budget %
Total Revenues	\$ 0.00	\$ 291,063.30	\$ 4,373,522.00	\$ 4,664,267.26	(6.65%)
Total Expenditures	\$ 0.00	\$ 285,975.47	\$ 4,373,522.00	\$ 1,485,862.41	66.03%
Total Excess of Revenues Over Expenditures	\$ 0.00	\$ 5,087.83	\$ 0.00	\$ 3,178,404.85	0.00%

**Council Approval Report**  
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>578</b>	<b>A1 Janitorial Supply, 3332 Foster Avenue, Suite 189, Chicago, IL,</b>										
A1J20557		06/10/16	Utility System Repairs	06/15/16	\$132.90	\$132.90	602-00-6325	Utility System Repairs	\$30,000.00	\$25,205.08	
						<b>\$132.90</b>					
<b>148</b>	<b>ABECO Office Systems, 1332 Commercial Street, Astoria, OR, 97103</b>										
May 2016		06/10/16	Office Supplies & Equipment	06/15/16	\$6.04	\$6.04	100-10-6105	Office Supplies & Equipm	\$6,000.00	\$1,165.83	
May 2016		06/10/16	Printing & Copying	06/15/16	\$6.04	\$6.04	100-30-6840	Printing & Copying	\$300.00	\$191.62	
May 2016		06/10/16	Office Supplies & Equipment	06/15/16	\$6.04	\$6.04	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37	
May 2016		06/10/16	Office Supplies & Equipment	06/15/16	\$6.04	\$6.04	601-00-6105	Office Supplies & Equipm	\$1,500.00	\$1,129.43	
May 2016		06/10/16	Office Supplies & Equipment	06/15/16	\$6.05	\$6.05	602-00-6105	Office Supplies & Equipm	\$2,000.00	\$99.44	
						<b>\$30.21</b>					
<b>163</b>	<b>Albright &amp; Kittell, PO Box 939, Tillamook, OR, 97141</b>										
18164		06/10/16	Legal Fees	06/15/16	\$1,350.00	\$1,350.00	100-70-6220	Legal Fees	\$2,000.00	\$2,000.00	
						<b>\$1,350.00</b>					
<b>164</b>	<b>Alexin Analytical, Inc., 13035 SW Pacific Hwy., Tigard, OR, 97223</b>										
26289		06/10/16	Laboratory Fees	06/15/16	\$23.00	\$23.00	600-00-6225	Laboratory Fees	\$1,000.00	\$301.00	
26289		06/10/16	Laboratory Fees	06/15/16	\$23.00	\$23.00	601-00-6225	Laboratory Fees	\$3,000.00	\$2,597.00	
26201		06/10/16	Feasibility Studies / Projects	06/15/16	\$215.00	\$215.00	602-00-6995	Feasibility Studies / Proje	\$190,000.00	\$101,370.72	
						<b>\$261.00</b>					
<b>39</b>	<b>Bay City Firefighters Association, PO Box 3309, Bay City, OR, 97107</b>										
6012016		06/10/16	Part-Time Employees	06/15/16	\$85.00	\$85.00	100-30-5115	Part-Time Employees	\$26,000.00	\$16,117.50	
6012016		06/10/16	Dues & Subscriptions	06/15/16	\$50.00	\$50.00	100-30-6405	Dues & Subscriptions	\$1,000.00	\$165.00	
						<b>\$135.00</b>					
<b>575</b>	<b>Bayview Transit Mix, Inc., PO Box 619, Seaside, OR, 97138</b>										
161022		06/10/16	Improvements Other Than Buildings	06/15/16	\$40,920.00	\$40,920.00	200-00-8300	Improvements Other Tha	\$50,000.00	\$50,000.00	
						<b>\$40,920.00</b>					
<b>169</b>	<b>Bell's Office Supply, 208 Main Avenue, Tillamook, OR, 97141</b>										
016829		06/10/16	Office Supplies & Equipment	06/15/16	\$20.25	\$20.25	200-00-6105	Office Supplies & Equipm	\$500.00	\$385.50	
						<b>\$20.25</b>					
<b>180</b>	<b>CenturyLink, PO Box 2961, Phoenix, AZ, 85062-2961</b>										
May 2016		06/10/16	Telecommunications	06/15/16	\$121.85	\$121.85	100-10-6620	Telecommunications	\$2,500.00	\$487.89	
May 2016		06/10/16	Telecommunications	06/15/16	\$59.73	\$59.73	100-30-6620	Telecommunications	\$1,400.00	\$381.82	
May 2016		06/10/16	Telecommunications	06/15/16	\$117.03	\$117.03	600-00-6620	Telecommunications	\$3,000.00	\$637.41	
May 2016		06/10/16	Telecommunications	06/15/16	\$78.02	\$78.02	601-00-6620	Telecommunications	\$3,000.00	\$686.36	
May 2016		06/10/16	Telecommunications	06/15/16	\$117.03	\$117.03	602-00-6620	Telecommunications	\$3,000.00	\$584.78	
						<b>\$493.66</b>					
<b>98</b>	<b>CIS Trust, CIS - Benefits, PO Box 4288, Portland, OR, 97208-4288</b>										
BAY-12015-01		06/10/16	Insurance	06/15/16	\$26.12	\$26.12	100-10-6700	Insurance	\$3,500.00	(\$326.78)	

**Council Approval Report**  
(Council Approval Report)

Vendor		InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
							<b>\$26.12</b>					
<b>184</b>	<b>Coast Printing &amp; Stationery, 2106 Third Street, Tillamook, OR, 97141</b>											
H1558, H1547, H2	06/10/16	Office Supplies & Equipment	06/15/16	\$18.65	\$18.65	100-10-6105	Office Supplies & Equipm	\$6,000.00	\$1,165.83			
H1558, H1547, H2	06/10/16	Other Supplies	06/15/16	\$219.40	\$219.40	100-50-6190	Other Supplies	\$2,000.00	\$1,200.30			
H1558, H1547, H2	06/10/16	Office Supplies & Equipment	06/15/16	\$69.70	\$69.70	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37			
H1558, H1547, H2	06/10/16	Office Supplies & Equipment	06/15/16	\$69.70	\$69.70	602-00-6105	Office Supplies & Equipm	\$2,000.00	\$99.44			
							<b>\$377.45</b>					
<b>577</b>	<b>Coast to Coast, 8039 Stage Hills Blvd., Suite 301, Bartlett, TN, 38133</b>											
IVC0074372	06/10/16	Training	06/15/16	\$268.52	\$268.52	100-30-6410	Training	\$5,000.00	\$1,774.10			
							<b>\$268.52</b>					
<b>544</b>	<b>CoastCom, Inc., 151 E Olive Street, Newport, OR, 97365</b>											
JUNE 2016	06/10/16	Telecommunications	06/15/16	\$112.50	\$112.50	100-10-6620	Telecommunications	\$2,500.00	\$487.89			
JUNE 2016	06/10/16	Telecommunications	06/15/16	\$37.50	\$37.50	100-30-6620	Telecommunications	\$1,400.00	\$381.82			
							<b>\$150.00</b>					
<b>334</b>	<b>Computer Support &amp; Services, LLC, 110 Pacific Avenue, Tillamook, OR, 97141</b>											
5743	06/10/16	Computers/Software/Services	06/15/16	\$133.33	\$133.33	100-10-6860	Computers/Software/Ser	\$6,000.00	(\$568.77)			
5743	06/10/16	Computers/Software/Services	06/15/16	\$133.33	\$133.33	600-00-6860	Computers/Software/Ser	\$14,000.00	\$8,448.81			
5759	06/10/16	Computers/Software/Services	06/15/16	\$100.00	\$100.00	600-00-6860	Computers/Software/Ser	\$14,000.00	\$8,448.81			
5759	06/10/16	Computers/Software/Services	06/15/16	\$100.00	\$100.00	601-00-6860	Computers/Software/Ser	\$5,500.00	\$3,290.23			
5743	06/10/16	Computers/Software/Services	06/15/16	\$133.34	\$133.34	602-00-6860	Computers/Software/Ser	\$4,500.00	\$1,531.41			
							<b>\$600.00</b>					
<b>97</b>	<b>Country Media Inc., PO Box 9278, Portland, OR, 97204</b>											
225167	06/10/16	Advertising/Publishing	06/15/16	\$51.45	\$51.45	100-10-6825	Advertising/Publishing	\$1,700.00	\$962.45			
225168	06/10/16	Advertising/Publishing	06/15/16	\$102.90	\$102.90	100-10-6825	Advertising/Publishing	\$1,700.00	\$962.45			
232827	06/10/16	Advertising/Publishing	06/15/16	\$427.80	\$427.80	100-10-6825	Advertising/Publishing	\$1,700.00	\$962.45			
							<b>\$582.15</b>					
<b>60</b>	<b>Darrell Griffith, 7302 Baseline Rd., Bay City, OR, 97107</b>											
May 2016 Reimbur	06/10/16	Building Repairs & Maintenance	06/15/16	\$56.94	\$56.94	100-30-6305	Building Repairs & Maint	\$5,000.00	\$3,484.11			
							<b>\$56.94</b>					
<b>566</b>	<b>Debbie Pohs, , , ,</b>											
Petty Cash	06/10/16	Office Supplies & Equipment	06/15/16	\$7.65	\$7.65	100-10-6105	Office Supplies & Equipm	\$6,000.00	\$1,165.83			
Petty Cash	06/10/16	Office Supplies & Equipment	06/15/16	\$1.42	\$1.42	100-30-6105	Office Supplies & Equipm	\$2,300.00	\$877.80			
Petty Cash	06/10/16	Office Supplies & Equipment	06/15/16	\$8.20	\$8.20	200-00-6105	Office Supplies & Equipm	\$500.00	\$385.50			
Petty Cash	06/10/16	Fuel/Lubes/Etc.	06/15/16	\$8.00	\$8.00	200-00-6140	Fuel/Lubes/Etc.	\$3,000.00	\$1,411.86			
Petty Cash	06/10/16	Training	06/15/16	\$16.90	\$16.90	200-00-6410	Training	\$500.00	\$500.00			
Petty Cash	06/10/16	Office Supplies & Equipment	06/15/16	\$72.49	\$72.49	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37			
Petty Cash	06/10/16	Office Supplies & Equipment	06/15/16	\$100.34	\$100.34	602-00-6105	Office Supplies & Equipm	\$2,000.00	\$99.44			

**Council Approval Report**  
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Petty Cash	06/10/16	Chemical/Lab Supplies	06/15/16	\$9.98	\$9.98	602-00-6135	Chemical/Lab Supplies	\$10,000.00	\$666.95
					<b>\$224.98</b>				
<b>556</b>	<b>Debra Pohs, 6160 DewPointe Drive, Bay City, OR, 97107</b>								
May 2016	06/10/16	Training	06/15/16	\$36.72	\$36.72	100-10-6410	Training	\$2,000.00	\$1,822.56
					<b>\$36.72</b>				
<b>298</b>	<b>DEQ, , 811 SW Sixth Avenue, Portland, OR, 97204-1390</b>								
WQ17WSC-0029	06/10/16	Permit Fees	06/15/16	\$100.00	\$100.00	602-00-6855	Permit Fees	\$2,000.00	\$364.00
					<b>\$100.00</b>				
<b>70</b>	<b>EC Power Systems, PO Box 10286, Portland, OR, 97296-0286</b>								
135067	06/10/16	Utility System Repairs	06/15/16	\$429.57	\$429.57	600-00-6325	Utility System Repairs	\$15,000.00	\$3,974.30
135069	06/10/16	Operational Equipment & Repairs	06/15/16	\$203.30	\$203.30	601-00-6345	Operational Equipment &	\$15,000.00	\$1,035.39
					<b>\$632.87</b>				
<b>369</b>	<b>Ferguson Waterworks, 9129 North Tyndall Avenue, Portland, OR, 97217-6964</b>								
0520993	06/10/16	Customer Meters & Supplies	06/15/16	\$1,291.53	\$1,291.53	600-00-6130	Customer Meters & Supp	\$10,000.00	\$9,272.48
0522146	06/10/16	Utility System Repairs	06/15/16	\$511.10	\$511.10	600-00-6325	Utility System Repairs	\$15,000.00	\$3,974.30
0518423	06/10/16	Utility System Repairs	06/15/16	\$498.38	\$498.38	602-00-6325	Utility System Repairs	\$30,000.00	\$25,205.08
					<b>\$2,301.01</b>				
<b>81</b>	<b>Indoor Billboard, Inc., PO Box 17555, Portland, OR, 97217-0555</b>								
1256949	06/10/16	Other Miscellaneous Expenses	06/15/16	\$149.88	\$149.88	100-10-6990	Other Miscellaneous Exp	\$15,000.00	\$2,564.48
					<b>\$149.88</b>				
<b>576</b>	<b>Kimberly Zeramby, 159 Mitchel Avenue, East Meadows, NY, 11554</b>								
Refund	06/10/16	Deposit Refunds	06/15/16	\$40.99	\$40.99	600-00-6905	Deposit Refunds	\$1,000.00	\$460.98
Refund	06/10/16	Deposit Refunds	06/15/16	\$46.57	\$46.57	602-00-6905	Deposit Refunds	\$1,000.00	\$504.88
					<b>\$87.56</b>				
<b>89</b>	<b>Les Schwab, 1220 Main Avenue, Tillamook, OR, 97141</b>								
May 2016	06/10/16	Vehicle Repairs & Maintenance	06/15/16	\$585.20	\$585.20	200-00-6335	Vehicle Repairs & Mainte	\$3,000.00	\$1,516.84
May 2016	06/10/16	Vehicle Repairs & Maintenance	06/15/16	\$585.20	\$585.20	600-00-6335	Vehicle Repairs & Mainte	\$3,000.00	\$504.78
May 2016	06/10/16	Vehicle Repairs & Maintenance	06/15/16	\$585.20	\$585.20	601-00-6335	Vehicle Repairs & Mainte	\$3,000.00	\$1,828.27
May 2016	06/10/16	Vehicle Repairs & Maintenance	06/15/16	\$585.20	\$585.20	602-00-6335	Vehicle Repairs & Mainte	\$3,000.00	\$1,819.02
					<b>\$2,340.80</b>				
<b>523</b>	<b>North Coast Lawn, PO Box 1002, Tillamook, OR, 97141</b>								
44644	06/10/16	Contracted Ground Maintenance	06/15/16	\$1,025.00	\$1,025.00	100-50-6311	Contracted Ground Maint	\$13,000.00	\$2,750.00
					<b>\$1,025.00</b>				
<b>562</b>	<b>Northstar Chemical, PO Box 6860, Portland, OR, 97228-6860</b>								
85869	06/10/16	Chemical/Lab Supplies	06/15/16	\$949.48	\$949.48	601-00-6135	Chemical/Lab Supplies	\$20,000.00	\$6,112.41
					<b>\$949.48</b>				

**Council Approval Report**  
(Council Approval Report)

Vendor										
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
<b>103</b>	<b>Nurnberg Scientific, LLC, Scientific Distributors, LLC, PO Box 408, Lake Oswego, OR, 97034</b>									
0156933-IN	06/10/16	Chemical/Lab Supplies	06/15/16	\$174.32	\$174.32	602-00-6135	Chemical/Lab Supplies	\$10,000.00	\$666.95	
					<b>\$174.32</b>					
<b>93</b>	<b>One Call Concepts, Inc., 7223 Parkway Drive, Suite 210, Hanover, MD, 21076</b>									
6050230	06/10/16	Utility System Repairs	06/15/16	\$40.26	\$40.26	600-00-6325	Utility System Repairs	\$15,000.00	\$3,974.30	
6050230	06/10/16	Utility System Repairs	06/15/16	\$40.26	\$40.26	602-00-6325	Utility System Repairs	\$30,000.00	\$25,205.08	
					<b>\$80.52</b>					
<b>272</b>	<b>Porter W. Yett Company, 5949 NE Cully Blvd., Portland, OR, 97218</b>									
3996	06/10/16	Street Repairs & Maintenance	06/15/16	\$488.25	\$488.25	200-00-6315	Street Repairs & Mainten	\$15,000.00	\$8,901.42	
					<b>\$488.25</b>					
<b>207</b>	<b>Portland Engineering Inc., 7675 High Banks Road #1, Central Point, OR, 97502</b>									
5685	06/10/16	Operational Equipment & Repairs	06/15/16	\$60.00	\$60.00	600-00-6345	Operational Equipment &	\$7,000.00	\$3,487.61	
5685	06/10/16	Operational Equipment & Repairs	06/15/16	\$60.00	\$60.00	601-00-6345	Operational Equipment &	\$15,000.00	\$1,035.39	
					<b>\$120.00</b>					
<b>110</b>	<b>Public Safety Center, 8248 West Doe Avenue, Visalia, CA, 93291</b>									
5671743	06/10/16	Other Miscellaneous Expenses	06/15/16	\$102.12	\$102.12	100-30-6990	Other Miscellaneous Exp	\$2,000.00	\$958.15	
					<b>\$102.12</b>					
<b>154</b>	<b>Quill Corporation, PO Box 37600, Philadelphia, PA, 19101-0600</b>									
5457130	06/10/16	Office Supplies & Equipment	06/15/16	\$225.98	\$225.98	100-10-6105	Office Supplies & Equipm	\$6,000.00	\$1,165.83	
5816843	06/10/16	Office Supplies & Equipment	06/15/16	\$3.29	\$3.29	100-10-6105	Office Supplies & Equipm	\$6,000.00	\$1,165.83	
5816843	06/10/16	Office Supplies & Equipment	06/15/16	\$111.05	\$111.05	100-30-6105	Office Supplies & Equipm	\$2,300.00	\$877.80	
5457130	06/10/16	Office Supplies & Equipment	06/15/16	\$135.98	\$135.98	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37	
5457130	06/10/16	Office Supplies & Equipment	06/15/16	\$13.12	\$13.12	602-00-6105	Office Supplies & Equipm	\$2,000.00	\$99.44	
					<b>\$489.42</b>					
<b>115</b>	<b>R Sanitary Service, PO Box 198, Garibaldi, OR, 97118</b>									
May 2016	06/10/16	Grounds Maintenance	06/15/16	\$21.73	\$21.73	100-50-6310	Grounds Maintenance	\$6,000.00	\$4,863.75	
May 2016	06/10/16	Building Repairs & Maintenance	06/15/16	\$21.73	\$21.73	200-00-6305	Building Repairs & Maint	\$1,000.00	\$956.54	
May 2016	06/10/16	Building Repairs & Maintenance	06/15/16	\$21.73	\$21.73	600-00-6305	Building Repairs & Maint	\$2,000.00	\$1,419.03	
May 2016	06/10/16	Building Repairs & Maintenance	06/15/16	\$21.73	\$21.73	601-00-6305	Building Repairs & Maint	\$3,000.00	\$1,722.81	
May 2016	06/10/16	Building Repairs & Maintenance	06/15/16	\$21.73	\$21.73	602-00-6305	Building Repairs & Maint	\$2,000.00	\$1,405.85	
					<b>\$108.65</b>					
<b>114</b>	<b>Rosenberg Bldrs. Supply, 2 N. Main Avenue, Tillamook, OR, 97141</b>									
1605-091467	06/10/16	Grounds Maintenance	06/15/16	\$37.55	\$37.55	100-50-6310	Grounds Maintenance	\$6,000.00	\$4,863.75	
					<b>\$37.55</b>					
<b>101</b>	<b>Sabrina Pearson, PO Box 3272, Bay City, OR, 97107</b>									
May 2016	06/10/16	Comprehensive Planning	06/15/16	\$2,000.00	\$2,000.00	100-70-6240	Comprehensive Planning	\$24,000.00	\$2,965.50	



**Council Approval Report**  
(Council Approval Report)

Vendor									
InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
May 2016	06/10/16	Other Miscellaneous Expenses	06/15/16	\$24.90	\$24.90	100-10-6990	Other Miscellaneous Exp	\$15,000.00	\$2,564.48
May 2016	06/10/16	Mayor	06/15/16	\$40.74	\$40.74	100-90-6805	Mayor	\$5,000.00	\$1,750.80
					<b>\$65.64</b>				
<b>157</b>		<b>US Postal Service, Stamp Fulfillment Services, PO Box 7247, Philadelphia, PA, 19101-7103</b>							
2016	06/10/16	Office Supplies & Equipment	06/15/16	\$138.00	\$138.00	100-10-6105	Office Supplies & Equipm	\$6,000.00	\$1,165.83
					<b>\$138.00</b>				
<b>143</b>		<b>USTI Inc., PO Box 204814, Dallas, TX, 75320-4814</b>							
88104	06/10/16	Office Supplies & Equipment	06/15/16	\$118.00	\$118.00	200-00-6105	Office Supplies & Equipm	\$500.00	\$385.50
88149	06/10/16	Office Supplies & Equipment	06/15/16	\$4.56	\$4.56	200-00-6105	Office Supplies & Equipm	\$500.00	\$385.50
88104	06/10/16	Billing cards	06/15/16	\$118.00	\$118.00	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37
88149	06/10/16	Office Supplies & Equipment	06/15/16	\$4.56	\$4.56	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37
88104	06/10/16	Office Supplies & Equipment	06/15/16	\$118.00	\$118.00	602-00-6105	Office Supplies & Equipm	\$2,000.00	\$99.44
88149	06/10/16	Office Supplies & Equipment	06/15/16	\$4.56	\$4.56	602-00-6105	Office Supplies & Equipm	\$2,000.00	\$99.44
					<b>\$367.68</b>				
<b>215</b>		<b>Vanir Broadband, Inc., 2203 Main Avenue N, Suite J, Tillamook, OR, 97141</b>							
16917	06/10/16	Telecommunications	06/15/16	\$16.65	\$16.65	600-00-6620	Telecommunications	\$3,000.00	\$637.41
16917	06/10/16	Telecommunications	06/15/16	\$16.65	\$16.65	601-00-6620	Telecommunications	\$3,000.00	\$686.36
16917	06/10/16	Telecommunications	06/15/16	\$16.65	\$16.65	602-00-6620	Telecommunications	\$3,000.00	\$584.78
					<b>\$49.95</b>				
<b>472</b>		<b>Verizon Wireless, PO Box 660108, Dallas, TX, 75266-0108</b>							
May 2016	06/10/16	Telecommunications	06/15/16	\$100.00	\$100.00	600-00-6620	Telecommunications	\$3,000.00	\$637.41
May 2016	06/10/16	Telecommunications	06/15/16	\$100.00	\$100.00	601-00-6620	Telecommunications	\$3,000.00	\$686.36
May 2016	06/10/16	Telecommunications	06/15/16	\$100.00	\$100.00	602-00-6620	Telecommunications	\$3,000.00	\$584.78
					<b>\$300.00</b>				
<b>167</b>		<b>Walter E. Nelson Company, 2240 Commercial Street, Astoria, OR, 97103</b>							
204747	06/10/16	Other Supplies	06/15/16	\$47.40	\$47.40	100-50-6190	Other Supplies	\$2,000.00	\$1,200.30
204747	06/10/16	Office Supplies & Equipment	06/15/16	\$47.39	\$47.39	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37
204898	06/10/16	Office Supplies & Equipment	06/15/16	\$50.94	\$50.94	600-00-6105	Office Supplies & Equipm	\$4,000.00	\$2,011.37
204747	06/10/16	Office Supplies & Equipment	06/15/16	\$47.40	\$47.40	601-00-6105	Office Supplies & Equipm	\$1,500.00	\$1,129.43
204898	06/10/16	Office Supplies & Equipment	06/15/16	\$50.93	\$50.93	601-00-6105	Office Supplies & Equipm	\$1,500.00	\$1,129.43
					<b>\$244.06</b>				
					<b>\$63,394.95</b>				
<b>Total Bills To Pay:</b>									

**CITY OF BAY CITY  
RESOLUTION NO. 16-08**

A RESOLUTION EXTENDING THE CITY OF BAY CITY'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF BAY CITY AND REPEALING BAY CITY RESOLUTION NO. 15-06.

WHEREAS, the City of Bay City elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers listed in this resolution, noted on CIS payroll schedule, and verified at audit.

1. Public Safety Volunteers: An assumed monthly wage of \$1,600 will be used for public safety volunteers; and
2. Volunteer boards, commissions, and councils: An aggregate assumed annual wage of \$2,500 will be used per each volunteer board, commission, or council or the performance of administrative duties. The covered bodies are:
  - A. City Council
  - B. Planning Commission
  - C. Parks Committee
  - D. Streets Committee
  - E. Transient Lodging Tax Advisory Committee
  - F. Emergency Preparedness
  - G. Budget Committee
3. Non-public safety volunteers: All non-public safety volunteers listed below will track their hours and Oregon minimum wage will serve as assumed wage for both premium and benefits calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed.
  - A. Parks and Recreation Volunteers
  - B. Parks Carpentry Projects
  - C. Fire Department Non-Response Volunteers
4. Other Volunteers: Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of work provided that: The City provides two weeks advance written notice to CIS underwriting requesting coverage, CIS approves the coverage and date of coverage, and CIS provides written confirmation of coverage.

The City agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bay City to provide workers' compensation insurance coverage as indicated above. This resolution will be updated annually.

ADOPTED by the City Council of the City of Bay City and APPROVED by the Mayor of Bay City this 14th day of June, 2016.

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Shaena E. Peterson, Mayor

ATTEST:

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Linda S. Downey, City Recorder



HEALTHY EATING  
ACTIVE LIVING  
**CITIES**  
CAMPAIGN

## HEAL CITIES POLICY MENU

The Oregon Public Health Institute and the League of Oregon Cities have teamed up to bring the HEAL Cities Campaign to Oregon, with the financial support of Kaiser Permanente.

The HEAL Cities Campaign helps civic leaders create healthy communities. The Campaign has a **policy** focus, because policies establish the rules and shape the environment in which employees, residents and businesses make decisions about nutrition and physical activity. Opinion surveys show that people want to eat better, move more, and feel energized to do the things they love. **It is much more difficult for people to make healthy choices in an unhealthy environment.**

**Cities that provide healthy, fit environments rate higher on livability, and are more attractive to families and businesses.**

The Campaign provides cities with information about policy options in four areas: Land Use & Transportation, Access to Healthy Food Options, Shared Use, and Workplace Wellness & Nutrition Standards. This Policy Menu is designed to help answer these questions:

1. **What policies might expand options for healthy eating and active living in my city?**
2. **What policies might improve workplace wellness for my city's employees?**

The Campaign will work with participating cities to tailor policies for their communities. If you are interested in learning more about any aspect of the HEAL Cities Campaign, or if you would like technical assistance from the HEAL Cities Campaign to adapt a policy for your city, please see our website, [www.HEALCitiesNW.org](http://www.HEALCitiesNW.org), or contact Steffeni Mendoza Gray, HEAL Cities Campaign Manager at 503 227-5502 x 230 or [steffeni@ophi.org](mailto:steffeni@ophi.org).

## HEAL CITIES POLICY MENU

### LAND USE AND TRANSPORTATION

#### Comprehensive Plan, Land Use Plan, and Transportation Plan Updates

1. Include general health goals; promote physical activity and access to healthy food options
2. Promote mixed-use, transit-oriented, and/or compact development
3. Promote street connectivity
4. Promote “complete streets”
5. Promote pedestrian and bicycle safety in all transportation planning
6. Improve access for all residents to existing recreational and natural areas
7. Provide transit access to grocery stores
8. Collaborate with public health agencies and organizations to support programs and activities related to nutrition, including classes in gardening, meal planning, and cooking
9. Increase the number of parks, open spaces, and recreational trails

#### Establish Guidelines and/or Zoning Controls

10. Adopt incentives for compact, mixed use and/or transit-oriented development
11. Establish pedestrian and bike friendly street design standards
12. Allow new and/or support existing farmers markets
13. Allow new and/or support existing community gardens
14. Create a healthy food zone around schools and parks by allowing or supporting the location or wholesome food retail and community gardens in those areas
15. Allow or support the location of wholesome food retail in neighborhoods that have a concentration of retailers of sugar-loaded beverages, high fat, high salt, and heavily processed foods
16. Allow Community Supported Agriculture distribution points on public property

#### Bicycle and Pedestrian Plans

17. Establish dedicated pathways for pedestrians and cyclists
18. Address pedestrian and bicycle safety at crossings, along traffic corridors, on routes between residential areas and schools, and in other transportation projects

#### Healthy Infrastructure Investments

19. Increase accessibility of recreational facilities and other key destinations to pedestrians, cyclists, and transit riders
20. Create Safe Routes to Schools from residential neighborhoods to local elementary, middle, and high schools
21. Prioritize capital improvement projects that fund sidewalks, crosswalks and bike lanes in neighborhoods with high obesity rates

### ACCESS TO HEALTHY FOOD OPTIONS

#### Improving Access to Healthy Food Options

22. Attract retailers that offer fresh fruits and vegetables and wholesome staple items at reasonable prices
23. Provide economic incentives for healthy food retail projects
24. Support availability of fresh fruits and vegetables and wholesome staple items at reasonable prices in

areas identified as 'food swamps' or 'food mirages'
25. Support community gardens
26. Support year-round farmers markets
27. Support Community Supported Agriculture
28. Encourage low-income residents to purchase fresh produce by offering economic incentives (e.g., at your local farmers market, offer \$5 worth of produce for each \$1 of SNAP benefits)
<b>Recognize Retailers that Promote Healthy Eating</b>
29. Recognize restaurants that disclose the calorie amount and grams of fat for each menu item listed on a menu or menu board in a clear and conspicuous manner
30. Recognize restaurants that remove foods containing artificial trans-fat from their menu
31. Recognize restaurants that offer smaller portions of popular high-calorie and high-fat dishes
32. Recognize restaurants that establish pricing structures that encourage consumption of lower-calorie, lower-fat, and less processed foods
33. Recognize restaurants and markets that feature healthy check-out lanes for orders that include only lower-calorie, lower-fat, and less processed or unprocessed foods
<b>SHARED USE AGREEMENTS</b>
34. Negotiate agreements with school districts or other entities to open use of existing recreational facilities (e.g., pools, tennis courts, fields) to general public during off-hours
35. Partner with school districts or other public entities to share the cost and responsibilities of building and maintaining new park and recreation facilities
36. Partner with school districts, religious institutions, or other entities to share the cost and responsibilities of institutional kitchens for public cooking demonstrations, cooking lessons, and/or congregate meal preparation and distribution
37. Partner with school districts, religious institutions, or other entities to share the cost and responsibilities of food distribution centers
<b>WORKPLACE WELLNESS &amp; NUTRITION STANDARDS</b>
<b>Workplace Wellness</b>
38. Require a self-assessment of wellness practices in each municipal workplace
39. Require the city to create a tailored plan to address its needs
40. Schedule activity breaks during the work day
41. Encourage use of stairways
42. Improve breastfeeding accommodations for employees
<b>Healthy Meeting Policies</b>
43. Require that all meetings with food offer a healthy option (e.g., fruit, nuts)
44. Make water the preferred beverage at meetings
45. Encourage walking meetings
46. Establish physical activity breaks for meetings that last more than one hour
<b>Nutrition Standards</b>
47. Set nutrition standards for vending machines located in city owned or leased locations
48. Set nutrition standards for food offered for sale or served at city events, city sponsored meetings, city facilities, city concessions, and city programs

**Access to Healthy Food Options in the Workplace**

49. Offer Community Supported Agriculture (CSA) programs to city employees

**IMPLEMENTATION**

50. Prioritize funding for projects and programs that create or expand HEAL options in areas identified as having the fewest options, and/or where obesity rates are highest

51. Create incentives for development project proposals that create or expand HEAL options in areas identified as having the fewest options, and/or where obesity rates are highest



## MODEL RESOLUTION INSTRUCTIONS

The Campaign began in 2012, when the League of Oregon Cities and the Oregon Public Health Institute agreed to partner in the Healthy Eating Active Living (HEAL) Cities Campaign. The Campaign assists public officials to create healthy, fit communities, through policies that expand access to options for healthy eating and active living throughout the community, and that create a culture of health at municipal workplaces. These policies have multiple benefits. A city that adopts a number of HEAL policies will improve local livability and have a profound positive impact on the community's health and well-being.

### INSTRUCTIONS

Joining the HEAL Cities Campaign is easy to do.

- **EAGER CITIES** join the Campaign by providing the Campaign with a resolution, proclamation, or letter expressing the intent to work with the Campaign to explore HEAL policies.
- **ACTIVE CITIES** are cities that already had at least one HEAL policy on their books before joining the Campaign. **ACTIVE CITIES** join the Campaign by submitting these policies, together with a resolution, proclamation, or letter expressing the intent to work with the Campaign to explore additional HEAL policies.
- **FIT CITIES** are cities that adopt and implement at least one new HEAL policy, and submit the policy to the Campaign with an implementation plan. A city may join as a **FIT CITY**, or may advance to **FIT CITY** status by adopting and implementing a policy after joining as an **EAGER** or **ACTIVE CITY**.
- **FABULOUS CITIES** are **FIT CITIES** that adopt and implement at least two additional HEAL policies, and submit the policies to the Campaign with implementation plans.

All **EAGER**, **ACTIVE**, **FIT** & **FABULOUS CITIES** are eligible for HEAL City Campaign resources, including use of the HEAL Cities logo and an invitation to free trainings. Participating cities are also eligible for technical assistance. Basic technical assistance is available at no charge.

Use this Resolution form if your city is not ready to adopt a HEAL policy at the present time, but wants to join the Campaign and work with the Campaign to explore HEAL policies. The Resolution allows you to specify whether your city already has at least one HEAL policy on the books. Please modify the Draft Resolution based on local conditions. All highlighted text should be modified.

You may wish to use this Resolution together with the HEAL Cities Policy Menu.

We look forward to working with you, and hope that you will share your adopted resolution and/or policies.

**RESOLUTION NO. [redacted]**  
**SETTING FORTH [redacted] MUNICIPALITY'S COMMITMENT TO PUT  
HEALTHY OPTIONS WITHIN REACH OF ALL RESIDENTS**

WHEREAS, improving livability and community health are important goals; and

WHEREAS the nutrition and physical activity choices that individuals make for themselves and their families are influenced by their environment; and

WHEREAS local policies on land use & transportation, access to healthy food, and shared use determine whether options for healthy eating and active living are within reach of the people who live, work, go to school, play or worship in the city; and

WHEREAS high rates of costly chronic disease among both children and adults are correlated to environments with few or no options for healthy eating and active living; and

WHEREAS, (city) is a member of the League of Oregon Cities; and

WHEREAS, in 2010, the League of Oregon Cities Board of Directors resolved to partner with and support the national *Let's Move!* Campaign headed by the First Lady of the United States, and has encouraged Oregon cities to adopt preventive measures to fight obesity; and

WHEREAS, in 2012, the League of Oregon Cities Board of Directors resolved to partner with the Oregon Public Health Institute (OPHI) in the *Healthy Eating Active Living (HEAL) Cities Campaign*, and encouraged all Oregon cities to join the *HEAL Cities Campaign* and qualify as a HEAL City by accepting information, training and technical assistance from OPHI staff on policies to support healthier eating and increased physical activity levels for all residents, create more livable communities, and create a culture of wellness at municipal workplaces, and adopting at least one recommended HEAL policy; and

WHEREAS, <add description of previous HEAL policy actions taken by city, if any>

WHEREAS, <add description of other pertinent local conditions, if any>;

**NOW, THEREFORE, LET IT BE RESOLVED** that the City Council hereby recognizes that joining the HEAL Cities Campaign has the potential to improve local livability and have a positive impact on the community's health and well-being. To that end, [name of city] adopts this HEAL Resolution;

BE IT FURTHER RESOLVED that [name of city] Staff shall work with HEAL Cities Campaign Staff to explore HEAL policies and to identify those policies that are suitable for the City's unique local circumstances.

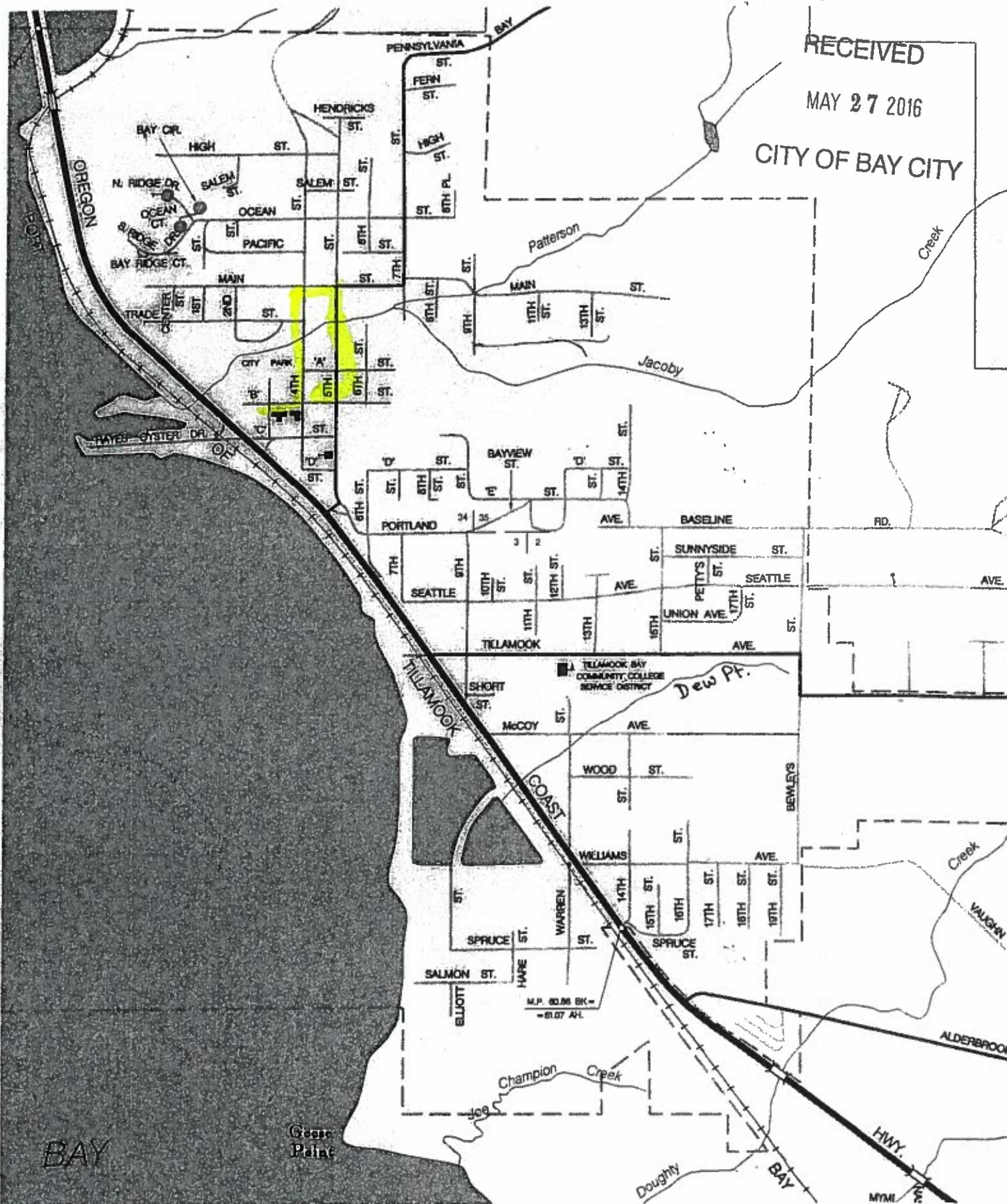
BE IT FURTHER RESOLVED Staff will report back to this Council with recommendations not later than [redacted] days from the date of this Ordinance.

[Insert Block for Council sign-off]

RECEIVED

MAY 27 2016

CITY OF BAY CITY



Pearl Festival Parade Route 8/27/16  
Start + ends at the Library  
Sara Charlton

## CITY OF BAY CITY

### MOWING CONTRACT

This Contract is made by and between the City of Bay City, hereinafter referred to as the City, and North Coast Lawn, hereinafter referred to as North Coast, owned by Terry Phillips, a sole proprietor. In consideration of the promises, covenants conditions, terms, stipulations and payments hereinafter set forth herein, City and North Coast agree to the following terms and conditions relevant to North Coast's providing mowing services to the City.

**1. SERVICES:** The City of Bay City employs North Coast under the terms of this Contract for the purpose of provided mowing and lawn maintenance services for the City. These services include year-round maintenance, as follows:

1.1. At the Al Griffin Memorial Park:

- a. Weekly mowing of all turf from mid-March through June and collecting and disposing of the clippings, as needed,
- b. Weekly maintaining of existing edges from mid-March through June;
- c. Weekly blowing of walkways and paved surfaces from mid-March through June,
- d. (a) through (c) services bi-weekly from June through October and from November to mid-March as needed, based on weather conditions and growth conditions.

1.2. At Watt Family City Park:

- a. Bi-monthly mowing of all turf from mid-March through October,
- b. Bi-monthly maintain of all existing edges from mid-March through June.
- c. Bi-monthly blowing of walkways and paved surfaces from mid-March through June,
- d. (a) through (c) services as needed, based on weather conditions and growth conditions, from October through mid-March.

#### **2. CONTRACT TERM:**

North Coast shall begin immediately and be continuous, with the monthly fee for June 2016 prorated on a per diem basis. This contract shall expire on June 30, 2017 unless mutually extended by both parties in writing and signed by both parties.

#### **3 BILLING AND PAYMENT**

North Coast shall submit its bill of \$1,025.00 per month by the 5th day of each month for the previous month's work, along with the dates of the work performed under this contract. This amount is the monthly bill, regardless of how frequent the service.

The City shall pay such bills in full within thirty (30) days upon receipt of billing invoice and the monthly report. Further, the City may not consider payment of any invoice, if it is submitted to the City after the 5th day of the month, at which time, it may be placed on the following month's agenda for approval.

**4. INSURANCE BY NORTH COAST**

Prior to the performance of any work under this Contract, North Coast shall provide the City with certificates of liability insurance coverage for not less than the following amounts, with the City named as an additional insured:

Worker’s Compensation	Statutory
Employer’s Liability	\$1,000,000
Commercial General Liability	\$1,000,000 per occurrence \$1,000,000 aggregate
Business Automobile Liability	\$1,000,000

**5. TERMINATION**

Either party may terminate this Contract upon thirty (30) days advance written notice to the other party. Upon termination, the City may pay North Coast only amounts that are due and owing as of the date of termination, assuming that services have been provided by North Coast as provided in this contract.

**6. DISPUTES**

Any dispute relating to this Contract may be submitted to mediation or arbitration by mutual consent of the parties. Arbitration shall be before a single arbitrator, whose fees shall be split equally between the parties, and who shall be mutually agreed to between the parties. No written or oral representation made during the course of any settlement shall be deemed a party admission. The arbitration shall be conducted in accordance with the Portland Arbitration Service rules. The award rendered by the arbitrator shall not include any punitive damages and shall be considered binding; judgment may be entered upon it in accordance with the applicable law in any court having jurisdiction.

In the alternative, all remedies are available to either party, by law, if mediation or arbitration is not utilized.

**7. INDEPENDENT CONTRACTOR**

North Coast shall be fully independent in performing the work provided by this Contract and is not an agent or employee of the City. North Coast shall be solely for the compensation, benefits, contributions, and taxes, if any, under both state and federal law, of its employees, subcontractors, and agents. North Coast shall not be eligible for any benefits as a result of payments made pursuant to this contract including, but not limited to: social security, Public Employee Retirement System benefits, health insurance coverage and unemployment benefits.

**8. ASSIGNMENT**

This Contract is personal between the parties. Neither party to this Contract may assign its duties and obligations hereunder without the prior written consent of the other party. In the event that North Coast believes other expert services are required, North Coast

may request approval from the City Council for hiring the expert services or the Council may hire the expert on its own.

**9. SURVIVAL**

Neither completion of the services hereunder nor any termination or cancellation of this Contract shall be deemed to relieve North Coast or City of any obligations hereunder that survive such completion, termination or cancellation, including but not limited to payment, warranties, indemnities, and confidentiality.

**10. GOVERNING LAW, JURISDICTION**

This Contract shall be governed by, construed, and enforced in accordance with the laws of the State of Oregon.

**11. SEVERABILITY**

In the event that any provision herein shall be deemed invalid or unenforceable, the other provisions hereof shall remain in full force and effect and binding upon the parties hereto.

**12. ATTORNEY'S FEES**

In the event of litigation between the parties to this Contract that results in a final judgment or decision in favor of one party, the prevailing party shall be entitled to recover from the other party all reasonable costs and attorney's fees, at arbitration, trial or any appeal therefrom.

**13. INTEGRATION AND ENTIRE CONTRACT**

This Contract and the documents attached hereto, and which are incorporated herein, constitute the entire Contract between the parties and can only be modified or amended by written agreement between the parties.

**14. INDEMNIFICATION**

Each party shall indemnify and hold the other party harmless from all liability or loss and against all claims and actions based upon or resulting from any damage or injury to persons or property caused by or sustained in connection with the performance of services rendered by North Coast under this Contract. North Coast shall be solely responsible for its acts and the acts of its agents, employees, servants and subcontractors during the performance of services for the City, and shall indemnify the City of all liability incurred by the City due to the acts or omissions of North Coast or its agents, employees, servants, or subcontractors.

**16. HEADINGS**

All article headings herein are for convenience only and are not to be construed as part of the Contract or limitations upon the scope of the particular articles to which they refer.

NORTH COAST LAWN

CITY OF BAY CITY

\_\_\_\_\_  
By: Terry Phillips                      Date  
Owner dba North Coast Lawn

\_\_\_\_\_  
By: Shaena E. Peterson, Mayor      Date

ATTEST:

\_\_\_\_\_  
By: Linda Downey, City Recorder



## Conference Registration Opens July 1

The 91st LOC Annual Conference is scheduled for September 29 - October 1 at the Salem Convention Center. The conference is the League's premier training and networking event and attracts more than 700 attendees.

**Registration opens on July 1.** One of the benefits of League membership is a reduced conference rate of \$300 for members who register before Friday, August 5. After that date, the registration fee is \$330. This page will continue to be updated with information on speakers, sessions and tours, so keep checking back.

We look forward to seeing you in Salem this fall!

### Nominations Open for 2016 LOC Awards

#### Conference Highlights

**For Your City's Calendar** - key dates to know

**Registration & Event Costs** - for budget planning

Tight city budget? **Apply for a conference scholarship.**

## Keynote Speaker

**Adam Bryant**  
Author and *Corner Office* Columnist at *The New York Times*



Adam Bryant writes the weekly *Corner Office* column for *The New York Times*, interviewing CEOs to find the nuggets of true leadership that are usually

hidden between strategy sessions and quarterly reports. In his books, Bryant reveals the five qualities that set high-performers apart, and what it takes to build and foster a corporate culture of innovation.

By drawing together lessons from chief executives from companies such as Disney, LinkedIn, Dreamworks and Ford, Bryant reveals the keys to success in the business world, including the five essential qualities that high performers share. Bryant has more than two decades of journalism experience as a reporter and editor at both *Newsweek* magazine and *The New York Times*. He was the lead editor of a series that won the Pulitzer Prize for National Reporting in 2010. He also teaches a course, "The Practice of Leadership," at Columbia University.

## Conference Lodging - Where to Stay

**Good news** - To facilitate more on-site lodging for member cities, the League has secured additional rooms at **The Grand Hotel** adjacent to the Salem Conference Center.

In addition to the conference center hotel, we have reserved more than enough rooms for everyone at the following hotels:

- **Hampton Inn & Suites** on Hawthorn Ave.
- **Best Western PLUS Mill Creek Inn**
- **Comfort Suites** on Hawthorn Ave.

As with the conference center hotel, all of these locations will start taking reservations for our block of rooms on **July 1 at 8:00 a.m.**

At that time, cities can contact any of the hotels and reserve up to five rooms under the city name. Attendee names must be assigned to those rooms within 21 days of the reservation. Reservations for more than five rooms will need to be booked through the League.

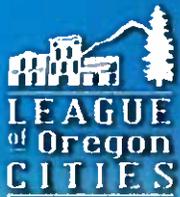
To ensure a room in the League's block at the above hotels, cities are advised to make a reservation prior to August 26.

For more information about hotel room bookings, contact Jenni Kistler, LOC Project Coordinator: (503) 540-6599 or [jkistler@orcities.org](mailto:jkistler@orcities.org).

## NEW IN 2016 Staying at an Off-Site Hotel? We've Got You Covered!

Two shuttle buses will be running continuously throughout the conference between off-site hotels and the Salem Convention Center.





# 91<sup>ST</sup> ANNUAL CONFERENCE

SEPTEMBER 29 - OCTOBER 1, 2016

Salem Convention Center

## For Your City's Budget

Here are estimates cities can use in their FY 2016-17 budget process to plan for registration and event costs.

Costs per attendee	If registered July 1 - Aug. 5	If registered after Aug. 5
LOC Member full registration	\$300	\$330
First-time attendee – LOC Member full registration	\$275	\$300
Non-Member	\$600	\$700
Spouse/Guest	\$100	\$100
Awards Dinner	\$45	\$45
Special Tours/Workshops	\$35-100	\$35-100

**Note:** Conference registration closes on September 14. After September 14, registration must be done on-site and will cost an additional \$50.



# 91<sup>ST</sup> ANNUAL CONFERENCE

SEPTEMBER 29 - OCTOBER 1, 2016

Salem Convention Center

## For Your City's Calendar

### Now

LOC Award Nominations Open – Information on how to nominate a person for an Exceptional Service Award and to submit your city for a City Award is available at [www.orcities.org/awards](http://www.orcities.org/awards).

### June

Conference Scholarships Open – Go to [www.orcities.org/conference](http://www.orcities.org/conference) and click on Scholarships for an application and information on how to apply for financial assistance for registration fees.

### July 1

Registration opens and hotel rooms may be booked.

### July 1 - August 12

CIS Employee Safety Awards submissions accepted – for information, visit [www.cisoregon.org/awards](http://www.cisoregon.org/awards).

### July 11

LOC Awards nomination deadline – for information, visit [www.orcities.org/awards](http://www.orcities.org/awards).

### August 5

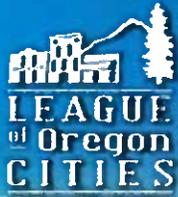
Last day to register at the \$300 early registration rate.

### September 14

Conference registration closes.

### September 29 - October 1

See you at the conference!



# 91<sup>ST</sup> ANNUAL CONFERENCE

SEPTEMBER 29 - OCTOBER 1, 2016

Salem Convention Center

## 2016 Conference Highlights

Here is a sneak peek at what each conference day will bring:

### Thursday, September 29

- Morning workshops for mayors, councilors and managers
- Afternoon city tours
- Two sets of afternoon concurrent sessions
- Evening welcome reception with trade show

### Friday, September 30

- All-day trade show
- Opening Ceremonies with keynote speaker
- Visit with state agency directors
- Three sets of concurrent sessions throughout the day
- Afternoon city tours
- CIS Reception and Safety Awards
- Awards Dinner

### Saturday, October 1

- Membership meeting and City Awards
- Concurrent sessions
- *Tentative* – Luncheon Gubernatorial Forum