

**CITY COUNCIL MEETING
AUGUST 9, 2016**

CALL TO ORDER/ROLL CALL/WELCOME - 6:00 P.M.

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Mayor Peterson called the Bay City Council meeting to order at 6:00 p.m. She asked that everyone stand and join her in the Flag Salute. The following Council members were present: Robert Pollock, Kathy Baker, Kari Fleisher, Crystal Killion and Dee Harguth. Others in attendance were Attorney Lois Albright, Public Works Director Brian Bettis, Fire Chief Darrell Griffith, City Code Enforcement Officer Janelle Allen and City Recorder Linda Downey. See an attached list of visitors.

PUBLIC HEARINGS

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A. ORD No. 670 Abandoned Vehicles

Mayor Peterson opened the public hearing on Ordinance No. 670 Abandoned Vehicles. There were no public comments.

Mayor Peterson closed the public hearing and opened it for discussion with the Council.

Motion by Councilor Pollock second by Councilor Baker to have the first reading of Ordinance No. 670 by title only. Motion carried 5-0.

Attorney Albright read Ordinance 670 by title only.

AN ORDINANCE PROVIDING FOR THE IMPOUNDING, TOWING AND DISPOSITION OF VEHICLES, BOATS AND TRAILERS ON PUBLIC RIGHTS OF WAY AND REPEALING ORDINANCE 608.

Motion by Councilor Killion second By Councilor Fleisher to have the second reading of Ordinance No. 670 by title only. Motion carried 5-0.

Attorney Albright read Ordinance 670 by title only.

Motion by Councilor Killion and second by Councilor Harguth to adopt Ordinance No. 670. By roll call vote: Councilor Pollock; yes, Councilor Baker; Yes, Councilor Fleisher; yes, Councilor Harguth; yes, Councilor Killion; yes. Motion carried 5-0.

B. ORD No. 671 Salmonberry Trail Comprehensive Plan and Transportation Plan Amendments

Mayor Peterson opened the public hearing on Ordinance No. 671.

There were no public comments on the ordinance.

Attorney Albright is amending the ordinance to include the Transportation Plan

amendments.

Motion by Councilor Fleisher and second by Councilor Killion to continue the Public Hearing on ORD. No. 671 to the September 13, 2016, Council meeting. Motion carried 5-0.

VISITORS' PROPOSITIONS

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A. John Sollman Recognition Award

Bay City Resident John Sollman recently resigned from the Planning Commission due to an illness in his family. John served many years on the Planning Commission and has been very active on several other committees including the Streets Committee and Park Committee. John attended most City Council meetings and wrote new articles for his website *The Bay City Grapevine* keeping readers up to date on Bay City news. John's website also included historical articles on Bay City.

Mayor Peterson presented a plaque from the Bay City Planning Commission in recognition of his years of service on the Commission. She also presented John with a Community Service plaque from the City Council in recognition of his years of dedication and service to the Bay City Community. The plaque also acknowledged this journalistic contributions to the City and Bay City Community.

The City Council unanimously voted to name the road that runs through the *Al Griffin Memorial Park*, Sollman Lane in his honor. The street sign will be installed in the very near future.

John expressed his gratitude for the awards and was honored to have the street named after him. He said he enjoyed working with the City and will miss being involved.

B. Volunteer Firefighter James Wakefield attended the meeting to express his concern about the height of the some of the hydrants in the City. He stated that it makes the ability to use the hydrant wrench on the hydrants difficult. He was also concerned about the brush surrounding the hydrants being cleared so that they are more visible.

Mayor Peterson recommended Councilor Fleisher and Councilor Killion meet with Public Works Superintendent Bettis and Fire Chief Griffith to work on a plan to meet the needs of both departments.

Fire Chief Griffith and Public Works Director Bettis drove around the City to view the concerns identified by Chief Griffith.

Councilor Baker recommended that North Coast Lawn be contacted for a quote on clearing brush from around the problem hydrants.

Mayor Peterson brought the Pearl Festival item 11B forward on the agenda.

Sara Charlton gave a brief review of the progress being made in planning the Pearl Festival and handed out flyers advertising the Pearl Festival.

Mayor Peterson made the request to the Council to close A Street between 4th and 5th Streets from 8 am to 9 pm the day of the festival.

Motion by Councilor Pollock and second by Councilor Baker to close A Street between 4th Street and 5th Street 8 am to 9 pm on August 27, 2016. Motion carried 5-0.

Mayor Peterson move item 9E forward on the agenda.

North Coast Recreation District / Watt Family Park Field Use Request.

Crystal Dietrich the Youth Sports Coordinator with the North Coast Recreation District (NCED) requested the Council allow them to use the Watt Family Park Sports Field for the Soccer season.

Discussion was held on the use of the park.

Motion by Councilor Baker and second by Councilor Killion to have the City Attorney prepare a contract with North Coast Recreation District for the use of the Watt Family Park Sports Field. Motion carried 5-0.

COMMITTEE REPORTS

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A. Administrative:

Councilor Kari Fleisher informed the Council that the "That's my Brick" website for the brick sales fund raiser for the Watt Family Park went live today.

Discussion was held on the brick sales.

Fire Chief Darrell Griffith spoke about the Garibaldi Fire Department announcement that they would be closing the Fire Department if funding does not change or a Fire District is not formed.

The Bay City Fire Department will host an open house during the Pearl Festival on August 27, 2016. They hope to better inform the community about the difficulties and challenges that Volunteer Fire Departments face.

Discussion was held.

City Recorder Linda Downey provided a report for the Council. A brief discussion was held.

B. Community Development:

No report

C. Public Works:

Public Works Director Brian Bettis provided a report to the Council. Director Bettis stated that City Engineer Steve Donovan is concerned with the water study completed by the previous City engineering firm. SHN has found several inconsistencies in the report.

Public Works Director Bettis introduce the new Code Enforcement Officer Janelle Allen

MINUTES REVIEW

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Minutes were reviewed for the 07/11/2016 Council Workshop and 07/12/2016 Regular Council Meeting.

Motion by Councilor Fleisher and second by Councilor Killion, to approve the minutes for the 07/11/2016 Council Workshop and 07/12/2016 Regular Council Meeting as presented. Motion carried 5-0.

TREASURER'S REPORT

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With no questions or corrections Mayor Peterson asked the report be filled for audit.

BILLS AGAINST THE CITY

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Councilor Pollock reviewed the bills with Public Works Director Brian Bettis, Fire Chief Darrell Griffith and City Recorder Linda Downey.

Motion by Councilor Baker and second by Councilor Fleisher to approve payment of the bills against the City in the amount of \$90,462.98. Motion carried 5-0.

UNFINISHED BUSINESS

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- A. Weber Sewer Connection
Public Works Director Brian Bettis inspected Mr. Weber's sewer line installation. Mr. Weber is having the electrician come to connect the sewer pump. The sewer connection should be completed in the near future.

NEW BUSINESS

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- A. Ratify Resolution No. 16-11 SCA Grant
A resolution was required to accompany the SCA grant application. The Council gave their consensus by phone on the resolution.

Cost of the paving project would be approximately \$65,000.

Motion by Councilor Baker and second by Councilor Fleisher to ratify Resolution No. 16-11 for the SCA grant application. Motion carried 5-0.

- B. Knot Weed Control
Discussion was held on the most effective way to educate the community on controlling knot weed and other noxious weeds in the City. Property owners are required to mitigate the growth of noxious weeds. The Public Works Department is working to remove the plants along developed public rights of way. Knot weed should not be cut. Cutting knot weed can spread the plant. Tillamook County has sprayed knot weed for the City in the past.

Discussion was held.

Councilor Killion recommended the City create a link on the City website for information on noxious weeds.

- C. Local Emergency Planning Committee (LEPC)
A Local Emergency Planning Committee is being formed for Tillamook County.

They are encouraging all communities to become involved.

Councilor Killion, Director Bettis and Chief Griffith will attend the meeting.

- D. County Chaplains Annual Dinner / Community Hall
At the workshop Fire Chief Darrell Griffith asked the Council if community service organizations and other volunteer groups were required to provide insurance for the use of the Community Hall. The ordinance that regulate the rental of the Community Hall allows the City Recorder to wave the rental fee for not profit agencies but insurance is required. The discussion was held at the workshop on use of the hall in emergency situations. The hall maybe used during an emergency for organizations such as search and rescue or as an incident command center. This would be a service to the City and would be considered a City use.

- E. North Coast Recreation District / Watt Family Park Field Use Request
This item was discussed earlier in the meeting.

- F. Resolution No.16-12
A resolution exempting the one-time repair of gravel streets with asphalt milling from competitive bidding.

Public Works Director Brian Bettis solicited for bids on the gravel street repair and received only one written bid.

Motion by Councilor Fleisher and second by Councilor Killion to approve Resolution No. 16-12 as written. Motion carried 5-0.

- G Gravel Street Repair Contract
Attorney Albright prepared a contract for the gravel street repair project for Willie McDonald, dba Sheldon Land Clearing.

Motion by Councilor Pollock and second by Councilor Fleisher to approve the contract for the gravel Street repair project. Motion carried 5-0.

MAYOR'S PRESENTATION

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- A. Pearl Festival / Bay City Business Tent
Mayor Peterson asked the Councilors to volunteer time in the business tent during the Pearl Festival.
 - B. Pearl Festival A Street Closure Request
This item was discussed and approved earlier in the meeting.
 - C. Crosswalk 4th & A Street
Mayor Peterson spoke about the need for a crosswalk at 4th & A Street.

Discussion was held.

Director Bettis researched the use of torch down stripping for the crosswalks. He also researched solar powered speed limit signs that read the speed of cars and displayed the car's speed.

Discussion was held.

- D. Governor's Resilience Officer
The Governor's new resilience Officer will be attending a meeting in Rockaway to speak about resilient communities. Mayor Peterson will attend the meeting.

CITY COUNCIL PRESENTATION

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Councilor Fleisher noted that she will be assisting with a play by the production company presenting *I am my own wife* and invited everyone to come to the play.

ATTORNEY PRESENTATION

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Attorney Albright spoke about the issue of providing water to large areas of property outside the City limits. She will be working with Director Bettis and inform the Council on the options available to the City.

EXECUTIVE SESSION

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Executive Session pursuant to ORS 192.660(1)(h) consultation with legal counsel and pending threatened litigation.

The Council went into Executive Session at 7:22 pm.

The Council returned to Regular Session at 7:32 pm.

No action by the Council was required.

ADJOURNMENT

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Motion by Councilor Fleisher and second by Councilor Baker to adjourn the meeting at 7:34 p.m. Motion carried 5-0.

Linda S Downey

Linda S. Downey, City Recorder

Shaena E. Peterson

Shaena E. Peterson, Mayor