

**CITY COUNCIL WORKSHOP
JANUARY 11, 2016
5:30 P.M.**

Members Present: Shaena Peterson, Robert Pollock, David Olson, Crystal Killion, Kathy Baker, Kari Fleisher and Dee Harguth.

Staff Present: Brian Bettis, Darrell Griffith and Linda Downey.

Others Present: John Sollman and Harold Weber.

Mr. Weber was in attendance. Shaena moved item 8A in Unfinished Business forward on the agenda. 8A: Weber Sewer Connection.

Mr. Weber obtained estimates for the cost to connect sewer services to his property. The cost of the project is \$5275.00. Mr. Weber asked the Council if he could pay the system development fees and wait until June to make the physical connection during the drier season. The Council thought his request was reasonable and they will make a decision at the Council meeting.

1. COMMITTEE APPOINTMENTS.

Shaena reviewed her recommendation for Committee Appointments.

It was also noted that the Planning Commission is recommending Mark Harguth be appointed to the Planning Commission.

2. COMMITTEE REPORTS

A. Administrative

Darrell provided a report to the Council. He reviewed the calls the Fire Department for the year. Darrell expressed the need to re-institute the Emergency Preparedness Committee. The Emergency Operations Plan contact list is being updated.

B. Community Development

Robert reported on the Transient Lodging Advisory Committee. One application is being completed by the Pearl Festival Committee for funds.

C. Public Works

Brian reviewed the storm rain totals. He attended the FEMA meeting at the County for the damage sustained in the storm. Bay City damages included a slide on Portland Avenue and a portion of 9th Street between Portland Avenue and Tillamook Avenue that has dropped.

3. MINUTES REVIEW

The minutes of the 12/07/2015 Council Workshop and 12/15/2015 Regular Council Meeting were reviewed. No errors were identified.

4. TREASURER'S REPORT

No Comments were made.

5. BILLS AGAINST THE CITY

The bills will be reviewed tomorrow at 9:00 a.m.

6. UNFINISHED BUSINESS

A. Weber Sewer Connection

This item was addressed earlier in the meeting.

B. Right of Way Agreement Request / Joanne Schaeffer

The Council will discuss this with Joanne at the meeting.

The Council is concerned that allowing her to encroach into the right of way could set a precedence allowing the public right of ways to be developed.

C. CoastCom Franchise Agreement

This item is pending.

7. NEW BUSINESS

A. Aha Contract / Website

The City Attorney has reviewed and approved the contract for the creation of the City's new website.

Discussion was held on the new website.

The City still needs to acquire photographs for the site.

B. Library Contract with Tillamook County

The Council has several concerns about the proposed contract with the Tillamook County Library. Some of the areas of concern included the inability to cancel the contract for any reason and costs.

8. MAYOR'S PRESENTATION

A. A meeting/workshop will be held with Tillamook Estuary for the culverts project on Patterson Creek February 16, 2016 at 6 pm.

B. Town Hall Meeting / Goals / February 25, 2016.

Shaena would like to change the scheduled February 23, 2016, Town Hall meeting to February 25, 2016, due to scheduling conflicts.

9. PROJECTS WORKSHOP

The Council moved into the Projects Workshop at 6:15 pm.

Discussion was held on the improvements needed for the kitchen to be a State Certified Commercial Kitchen. Dee will contact Annette Pampush from the Health Department to find out what would be needed for the kitchen.

Al Griffin Memorial Park

Discussion was held on improvements to the Al Griffin Memorial Park. Items listed included:

The west fence for the sports court was discussed.

A re-design of the RV camping was noted.

Bringing in top soil and replanting the area between the sports court and the skate park.

It was also noted that new bark chips are needed for the park playground.

Watt Family Park

The current grant project was discussed.

Brick layout and location of the bell was discussed.

Planning and Development

Discussion was held on the Enterprise Zone and business tax cuts that are available.

The need for affordable housing was discussed.

Rail riders beginning a business in Bay City was discussed. At this time the rail riders have decided to start the business in Garibaldi.

A tunnel under Highway 101 was briefly discussed.

Emergency Preparedness

The need to actively work on the Emergency Preparedness planning was discussed.

Public Works

The second access to the public works facility was discussed.

Emergency generators were discussed. David recommended the City purchase a trailer mounted generator.

Discussion was held on the need for a generator for the City Hall and Community Center.

John Sollman left the workshop at 6:48 p.m.

Darrell would like to work with the Transient Lodging houses to help establish a program that vacationers know the address and information if emergency services are called to the location.

Darrell left the meeting at 6:53 p.m.

Street

Purchasing a dump truck was discussed.
Discussion was held on purchasing a gravel spreader for icy roads.
Grading gravel roads were discussed.

Storm Drainage

Cleaning ditches and storm drainage was discussed including the possibility of hiring a local contractor to complete the work.

Bay City Water

Digitizing waterline maps were discussed.

Kilchis Water

Third well development was discussed.
Changing the water treatment to a myox system was also discussed.
Discussion was held on improvements to the entire well site.
Consolidation of the water districts to provide integrity to the system or district isolation was discussed briefly.
The need to improve access of the reservoirs was noted.

Sewer

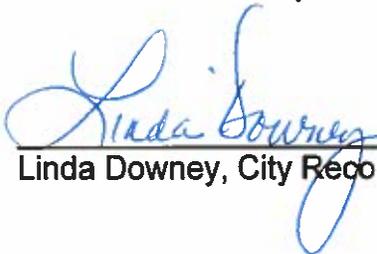
Work is being completed on the sewer system Mixing Zone Study and Facilities Plan.

Other Projects

Discussion was held on hiring a Code Enforcement Officer.

10. **ADJOURNMENT**

The workshop was adjourned at 7:23 p.m.



Linda Downey, City Recorder

SIGN-IN SHEET

BAY CITY COUNCIL WORKSHOP
& PROJECTS WORKSHOP
JANUARY 11, 2016, 5:30 PM

~~Bill B...~~

Robert Pollock

John Solomon

Jarrell Griffin

Kathleen Balcer

~~David...~~

Cynthia Keller

Dee Fargata

~~Howard...~~