

**CITY COUNCIL MEETING
JANUARY 12, 2016**

CALL TO ORDER/ROLL CALL/WELCOME - 6:00 P.M.
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Mayor Peterson called the Bay City Council meeting to order at 6:00 p.m. She asked that everyone stand and join her in the Flag Salute. The following Council members were present: Robert Pollock, Kathy Baker, David Olson, Kari Fleisher, Crystal Killion and Dee Harguth. Others in attendance were Attorney Lois Albright, Public Works Director Brian Bettis, Fire Chief Darrell Griffith and City Recorder Linda Downey. See an attached list of visitors.

COMMITTEE APPOINTMENTS
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Mayor Shaena Peterson reviewed the Committee Appointments as attached. Mayor Peterson noted the four vacancies on the Budget Committee.

Motion by Councilor Olson to second by Councilor Baker to appoint the Committee as presented. Motion carried 6-0.

VISITORS' PROPOSITIONS
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None

8B: Right of Way Agreement Request / Joanne Schaeffer

Mayor Peterson moved Unfinished Business item 8B: Right of Way Agreement Request / Joanne Schaeffer forward on the agenda.

Mayor Peterson asked Public Works Director Brian Bettis about the storm and the impact on Seattle Street near Ms. Schaeffer's lower driveway where a portion of her retaining wall was removed.

Public Works Director said there was little to no affect from the storm and the substantial storm water on Seattle.

Joanne Schaeffer and her engineer Rich Gitchlag were in attendance. Mr. Gitchlag noted that he was there to answer any questions that the Council might have about the project.

Discussion was held.

Councilor Pollock stated that he felt the Council should not approve the 13 foot encroachment into the right of way. Councilor Olson felt it would set a precedence.

Motion by Councilor Pollock and second by Councilor Killion to deny the right of way agreement request from Joanne Schaeffer. Motion carried 5-1 with Councilor Fleisher in opposition.

9B: Library Contract with Tillamook County

Mayor Peterson moved New Business item 9B: Library Contract with Tillamook County forward on the agenda. Sara Charlton from The Tillamook County Library was in attendance.

Attorney Albright expressed her concerns on the proposed contract. The proposed does not allow for the City to cancel the contract for any reason. The City would continue to cover all costs for the building location, utilities, cleaning, repairs and upkeep.

Attorney Albright will provide a revised contract to Sara Chariton for her review.

This item will be carried over to the February Council meeting.

COMMITTEE REPORTS

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A. Administrative:

Fire Chief Darrell Griffith reviewed 2015 and the number of calls.

The department is in need of volunteers. Discussion was held on advertising for the openings.

Fire Chief Griffith identified some of the projects for the Department.

He also noted the importance of the City to be active in the Emergency Preparedness planning.

Chief Griffith noted that he felt that the number of vacation rentals is higher within Bay City than the City has been informed. He would like to work with the Transient Lodging businesses to post information within the homes in the event of an emergency. He noted that often vacationers do not know the address or closest cross streets if they needed assistance.

B. Community Development:

The Planning Commission recommended the appointment of Mark Harguth to the Planning Commission for a term expiring June 30, 2019.

Motion by Councilor Pollock and second by Councilor Killion to appoint Mark Harguth to the Planning Commission for the term ending June 30, 2019. Motion carried 6-0.

The Transient Lodging Advisory Committee met in January and will meet again in April. More brochures will be printed for distribution.

The application for TLT funds is now complete and available on the website and City Hall.

- C. **Public Works:**
Public Works Director Brian Bettis attended the kickoff meeting with FEMA regarding the storm event. The City Engineer estimated the cost of repair for Portland Avenue slide and 9th Street damage to be \$217,000. If the City qualifies FEMA funding would be 75%.

Councilor Fleisher noted that employee overtime during the event could be added for reimbursement.

MINUTES

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The Minutes of the 12/7/2015 Council Workshop and 12/15/2015 Regular Council Meeting were reviewed.

Motion by Councilor Fleisher and second by Councilor Olson, to approve the minutes for the 12/7/2015 Council Workshop and the 12/15/2015 Regular Council Meeting as presented. Motion carried 6-0.

TREASURER'S REPORT

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With no questions or corrections Mayor Peterson asked the report be filled for audit.

BILLS AGAINST THE CITY

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Councilor Pollock reviewed the bills with Fire Chief Darrell Griffith and City Recorder Linda Downey.

Motion by Councilor Pollock and second by Councilor Olson to approve payment of the bills against the City in the amount of \$26,109.65. Motion carried 6-0.

UNFINISHED BUSINESS

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- A. **Weber Sewer Connection**
Harold Weber attended the Council Workshop. He provided information to the Council concerning his sewer connection. The connection will cost approximately \$5000. He paid his System Development Fees as allowed by the Council in the amount of \$550.00 and requested he be allowed to wait until June 2016 to install the sewer connection due to the wet weather.

Motion by Councilor Pollock and second by Councilor Olson to accept the \$550.00 System Development Fee provided that the connection be started by June 10, 2016 and completed by August 1, 2016. Motion carried 6-0.

Staff will send Mr. Weber a letter to inform him of the Council's decision.

- B. **Right of Way Agreement Request / Joanne Schaeffer**
This item was discussed earlier in the meeting.

- C. CoastCom Franchise Agreement
The City has not yet received the agreement from CoastCom.

NEW BUSINESS
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- A. Aha Contract / Website
Attorney Albright reviewed the contract and worked with Aha to make revisions.

Motion by Councilor Fleisher and second by Councilor Baker to approve the contract with Aha Consulting, Inc. Motion carried 6-0.

- B. Library Contract with Tillamook County
This item was discussed earlier in the meeting.

MAYOR'S PRESENTATION
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- A. Town Hall Meeting / Goals / February 25, 2016.

Mayor Peterson noted that the community of Pacific City is holding a Town Hall meeting on February 23, 2016 to discuss incorporating as a City. They have requested that the Mayor and a staff member attend.

Mayor Peterson would like to move the Bay City Town Hall meeting to Thursday, February 25, 2016 at 6:00 p.m.

Fire Chief Darrell Griffith asked if the Emergency Preparedness Survey could be presented at the Town Hall meeting. Mayor Peterson felt it would be a great opportunity.

Mayor Peterson acknowledged the meeting on the project for culvert replacement along Patterson Creek on February 16, 2016 6:00 p.m.

Fire Chief Darrell Griffith expressed his concerns about the activity at the Pacific Oyster. They have been working in the middle of the night driving trucks and tractors. He witnessed the dumping of oyster shell in the bay. Discussion was held on the needed cleanup in the street right of way passed the business.

CITY COUNCIL PRESENTATION
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Councilor Olson will be having shoulder surgery on Monday and will be unavailable for a while.

ATTORNEY PRESENTATION
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Attorney Albright will follow up with the property owners on the land they wished to donate to the City off of 4th Street.

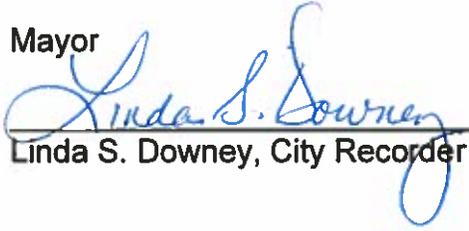
Attorney Albright requested April 12th meeting will be moved to April 5, 2016. She will be out of town. The meeting could be changed or Attorney Michael Kittell could attend in her absence. The Council decided to have Attorney Michael Kittell attend and keep the meeting on April 12, 2016

ADJOURNMENT

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Motion by Councilor Baker and second by Councilor Olson to adjourn the meeting at 7:13 p.m. Motion carried 6-0.

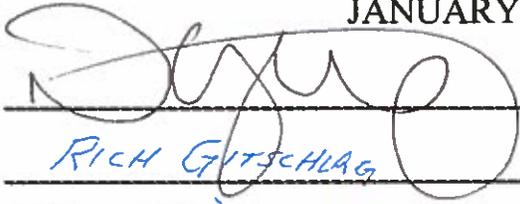
Mayor


Linda S. Downey, City Recorder


Shaena E. Peterson,

SIGN-IN SHEET

BAY CITY COUNCIL MEETING
JANUARY 12, 2016, 6:00 PM



RICH GUTSCHLAG

Bob Miles

Sara Charlton

Jim Wakefield, Jr.

Ben Wakefield

John Sollman

Joanne Schaffer

Timothy Wakefield