

**CITY COUNCIL MEETING  
JUNE 14, 2016**

**CALL TO ORDER/ROLL CALL/WELCOME - 6:00 P.M.**

Mayor Peterson called the Bay City Council meeting to order at 6:00 p.m. She asked that everyone stand and join her in the Flag Salute. The following Council members were present: Robert Pollock, Kathy Baker, Kari Fleisher and David Olson. Others in attendance were Attorney Lois Albright, Public Works Director Brian Bettis, Fire Chief Darrell Griffith and City Recorder Linda Downey. See the attached list of visitors.

**PUBLIC HEARINGS**

- A. Resolution No. 16-04: STATE REVENUE SHARING  
Adoption of this resolution is required for the City to receive State Revenue Sharing funds.

Motion by Councilor Pollock and second by Councilor Baker to approve Resolution No. 16-04 for State Revenue Sharing. Motion carried 4-0.

- B. Resolution No. 16-05: 2015-2016 FISCAL YEAR BUDGET  
2016-2017 FY Budget Resolution. Adoption of this resolution adopts the budget for the 2016 Fiscal Year.

Motion by Councilor Olson and second by Councilor Fleisher to approve Resolution No. 16-05 for adoption of the 2016-2017 Fiscal Year Budget. Motion carried 4-0.

- C. Resolution No. 16-06: SEWER USER RATES  
Annually the Council reviews sewer rates and adjust rates based on the second half of the previous year's Consumer Price Index. There is an increase of 1.1%.

Mayor Peterson noted that the 1.1% increase would not be included on the \$4.50 DEQ loan repayment portion of the sewer rate.

Motion by Councilor Fleisher and second by Councilor Baker to approve Resolution No. 16-06 for Sewer User Rates. Motion carried 4-0.

- D. Resolution No. 16-07: WATER USER RATES  
Water rates will also be adjusted by the Consumer Price Index increase of 1.1%

Motion by Councilor Fleisher and second by Councilor Pollock to approve Resolution No. 16-07 for Water User Rates. Motion carried 4-0.

**VISITORS' PROPOSITIONS**

City Recorder Linda Downey introduced Sally Martin and Steve Richardson the City's Park Hosts for the summer. The Council welcomed them to the City. Sally and Steve

were pleased to work as the park host for the City.

Sally and Steve left the meeting.

Councilor Pollock resenting the VFW Post #2848 presented a Patriotic Citizen Award in appreciation to the City of Bay City and the Bay City Fire Department for daily display of the US Flag.

Mayor Peterson thanked Councilor Pollock.

## **COMMITTEE REPORTS**

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### **A. Administrative:**

Fire Chief Darrell Griffith provided a report to the Council. Chief Griffith noted the press lease from the Garibaldi Fire District and the possibility of creating a Fire District.

Chief Griffith noted the form provided by the County Building Department the wording in the document is unacceptable and he is in opposition to signing it. He will work with Tillamook County Community Development with revisions.

City Recorder Linda Downey provided a report for the Council. Recorder Downey noted the up coming election for the Mayor, and three Councilors. She requested the deadline to submit is August 19, 2016.

### **B. Community Development:**

#### **Park Bell/Brick Sales**

Councilor Fleisher spoke about the display of the historic bell for the Watt Family Park. Councilor Fleisher suggested an arch with the bell at the beginning of the path. The sale of bricks would help fund the project and the bricks would be incorporated into the design. The bricks and bell would be a portion of the next phase of the park development.

### **C. Public Works:**

Public Works Director Brian Bettis provided a report to the Council. Director Bettis noted the bids for the pump for well 1. Only one pump in the quotes meets the requirements for the well. City Engineer Steve Donovan is recommending the City go out for bid on the pump and the specifications recommended. He is also recommending the well be inspected with a camera when the pump is removed.

SHN is working on the improvements needed on the wastewater outfall and identifying options for the City.

Discussion was held on the Scope of Work for the slide repair. Attorney Albright did not have the information to prepare the contract for SHN

City Engineer Steve Donovan joined the meeting at 6:35 pm.

City Engineer Steve Donovan explained the process to repair the slide. He also noted that a professional geologist will be on site during excavation.

The project should be completed by September. October weather would not permit the repair work.

Motion by Councilor Pollock and second by Councilor Fleisher to proceed with the contract for the slide repair on 9th Street and Portland Avenue based on the scope of work presented from SHN. Motion carried 4-0.

Bay City resident Chuck Bartholet noted the increase in traffic on Seattle Street since the slide on 9th Street.

Director Bettis acknowledged the work completed by Councilor Olson to obtain the asphalt grinding for use on the City's gravel streets. Director Bettis will be contacting contractors for bids on the work grading, graveling and rolling the gravel streets.

Director Bettis asked City Engineer Steve Donovan to speak about the pump for the well. Steve recommended the City go out for bid on the pump replacement. The new pump with the desired specifications could increase the well production by 100 gallons per minute over the current pump.

The contract for the bids will be prepared for the July 12, 2016 meeting agenda.

SHN has almost completed the research on replacing the remaining steel waterlines in the City. Then the City will begin the process to budget for replacement.

## **MINUTES REVIEW**

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Minutes were reviewed for the 05/09/2016 Council Workshop, 05/10/2016 Regular Council Meeting and 04/12/2016 Town Hall Meeting.

An error was noted in the 05/09/2016 Workshop minutes and corrections were made.

Motion by Councilor Olson and second by Councilor Baker, to approve the minutes for the 05/09/2016 Council Workshop as corrected, 05/10/2016 Regular Council Meeting and 05/12/2016 Town Hall meeting as presented. Motion carried 4-0.

## **TREASURER'S REPORT**

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With no questions or corrections Mayor Peterson asked the report be filled for audit.

## **BILLS AGAINST THE CITY**

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Councilor Pollock reviewed the bills with Public Works Director Brian Bettis, Fire Chief

Darrell Griffith and City Recorder Linda Downey.

Motion by Councilor Olson and second by Councilor Fleisher to approve payment of the bills against the City in the amount of \$63,470.93. Motion carried 4-0.

**UNFINISHED BUSINESS**

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None

**NEW BUSINESS**

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- A. Resolution No. 16-08 Volunteers Works Comp  
A resolution for coverage of all board members, volunteer firefighters and park volunteers was discussed.

Motion by Councilor Fleisher and second by Councilor Olson to approve Resolution No. 16-08 as presented. Motion carried 4-0.

- B. HEAL "Healthy Eating Active Living" Community

Mayor Peterson recommended the City pass a resolution to become a HEAL Community. By being a HEAL Community this will allow the City to be eligible for grants for trails.

Attorney Albright recommended the City determine the agencies that provide the grants.

This item will remain on the agenda.

- C. Pearl Festival Parade Route Approval  
Sara Charlton provided a map to the Council requesting approval of the Parade Route for the Pearl Festival. The route would begin and end at the Library/City Hall building. North on 4th Street East on Main Street, South on 5th Street, West on B Street.

Fire Chief Griffith was concerned about the staging due to the bus stop. He will speak with Sara about his concerns.

Motion by Councilor Olson and second by Councilor Fleisher to approve the Parade route for the Pearl Festival for August 26, 2016. Motion carried 4-0.

- D. North Coast Lawn Care Contract Renewal  
The contract with North Coast Lawn Care for the park mowing is the same as last year's contract with added wording that the contractor collect grass clippings as needed.

Motion by Councilor Olson and second by Councilor Pollock to approve the contract with North Coast Lawn Care as presented. Motion carried 4-0.

## **MAYOR'S PRESENTATION**

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### **A. Economic Development Repayment from Water Fund**

Discussion was held on the money that was used for the reservoir from the dissolved Economic Development Fund to the General Fund and from the General Fund to the Bay City Water Fund. The fund help pay a portion of the reservoir project.

Mayor Peterson asked the Council if they would like the money paid back into the General Fund.

Discussion was held.

Motion by Councilor Olson and second by Councilor Fleisher that The \$160,565 one stay in the water fund and not be considered a loan. Motion carried 4-0.

### **B. League of Oregon Cities Conference**

Mayor Peterson noted the League of Oregon Cities Conference in Salem September 29, 2016 to October 1, 2016. She encouraged the Councilors to attend. She requested the Councilors contact City Recorder Linda Downey to make room reservation before July 1, 2016 if they would like to attend.

### **C. Complaint Confidentiality**

Mayor Peterson spoke about the complaint process and the City has taken the position that a complaint can not remain confidential.

Attorney Albright researched the public records law and has found nothing that allows the complainant to remain anonymous unless it involves personal safety issues.

Fire Chief Darrell Griffith was in opposition of making the complaint anonymous.

Discussion was held.

The decision was made to leave the complaint process as it is.

### **D. Cascadia "Island" Vulnerability Mapping Project Workshops**

Mayor Peterson noted that the vulnerability mapping projects meeting will be held June 24, 2016.

Discussion was held and the new maps were reviewed for the Simulated Magnitude 9 Cascadia Earthquake and Tsunami. The maps identified the inundation zones and the bridges and crossing that may fail and isolated portions of the community.

**E. Food Carts**

Mayor Peterson spoke about the need for a tunnel under highway 101 to access the west side of Highway 101. A tunnel would allow pedestrian and bike traffic to the bay, the purported Salmonberry trail and businesses like Pacific Oyster and Oregon Coast Rail Riders.

Mayor Peterson acknowledged that Councilor Harguth inquired about the possibility of leasing out the City property for food carts.

Tom Imhoff noted that the Comprehensive Plan does not allow for drive-in type businesses in the North High Intensity Zone. He noted that the changes may be needed to the Comprehensive Plan.

**CITY COUNCIL PRESENTATION**

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Director Brian Bettis acknowledged an email from the previous Public Works Superintendent David Pace. David indicated several error were made in the Water Consumer Confidence Report and that City was in violation due to the errors. He indicated there were incorrect dates, incorrect information and missing information on the report.

Director Bettis noted that he had copied and pasted the wrong dates using last year's report as a template. Two other water tests performed were not on the report having not been completed the year prior. Director Bettis contacted the State to discuss the errors. The State indicated the report is not required because the City has not been above the allow limits if contaminations. Director Bettis will send a corrected report to the State and post the revised report on the City bulletin board and at the post office.

**ATTORNEY PRESENTATION**

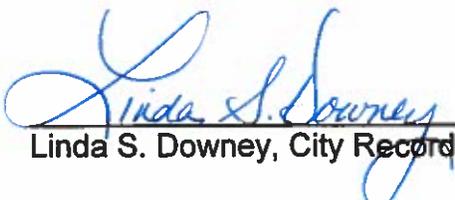
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No comments

**ADJOURNMENT**

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Motion by Councilor Olson and second by Councilor Baker to adjourn the meeting at 7:35 p.m. Motion carried 4-0.

  
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Linda S. Downey, City Recorder

  
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Shaena E. Peterson, Mayor