

**CITY COUNCIL WORKSHOP
MARCH 7, 2016
5:30 P.M.**

Members Present: Shaena Peterson, Robert Pollock, Kathy Baker, Dee Harguth and Crystal Killion.

Staff Present: Darrell Griffith and Linda Downey.

No visitors were in attendance.

1. COMMITTEE REPORTS

A. Administrative

Kari provided information on a GIS/Pictometry presentation she attended. She was unavailable for the workshop. Discussion will be held at the Council meeting.

Darrell spoke about the importance of getting the Emergency Management Preparedness Committee active.

A brief discussion was held on relocating the Fire Department.

B. Community Development

The Planning Commission is recommending that Lisa McRae be appointed to the Planning Commission with a term ending June 30, 2017.

C. Public Works

Brian Bettis was ill and unable to attend the workshop.

FEMA funding was briefly discussed for the road damage caused during the storm.

Brian's report was reviewed.

Discussion was held on the need to budget for code enforcement costs.

2. MINUTES REVIEW

The minutes of the previous month were reviewed with the exception of the Special Workshop with Tillamook Estuaries Partnership regarding the Patterson Creek Culvert Project. A draft of the minutes were not complete at the time of the workshop.

Minutes reviewed included the minutes for the:
02/08/2016 Council Workshop
02/09/2016 Regular Council Meeting

02/25/2016 Town Hall Meeting

No revisions were noted.

3. **TREASURER'S REPORT**

No Comments were made.

4. **BILLS AGAINST THE CITY**

The bills will be reviewed tomorrow at 9:00 a.m.

5. **UNFINISHED BUSINESS**

A. **CoastCom Franchise Agreement**

A brief discussion was held. This agreement follows the franchise ordinance.

B. **Library Contract with Tillamook County**

A brief discussion was held.

6. **NEW BUSINESS**

A. **Resolution No. 16-01 /4th Street Property Deed to the City**

General discussion was held. Shaena noted that the property located at the end of 4th Street will be used to maintain the existing drainage culvert.

B. **Resolution No. 16-02 / CoastCom Telecommunications Franchise Agreement Fees.**

General discussion was held.

7. **EMPLOYEE EVALUATIONS**

An Executive Session will be held at the Council meeting for Employee Evaluations.

Discussion was held on the forms to be used for the evaluations.

Shaena recommended the MIT Performance Development Narrative form be used.

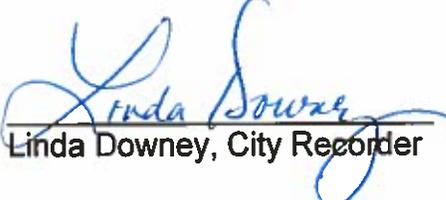
Shaena recommended the evaluations be completed twice a year. Discussion was held.

8. **CITY COUNCIL PRESENTATION**

Kathy Baker noted that the property markers have been located on her property. The city received a complaint about the location of her RV and a conduit pole. The RV has been moved. The conduit is on the right of way and has been placed there for more than 30 years. At the time the conduit was placed it was located on the property. Property lines in the area have been changed. Apparently due to incorrect surveys in the past.

9. ADJOURNMENT

The workshop was adjourned at 6:29 p.m.


Linda Downey, City Recorder

SIGN-IN SHEET

BAY CITY COUNCIL WORKSHOP

MARCH 7, 2016, 5:30 PM

~~D. Guff~~

L. Downing
Shaone

B. Pollock

K. Baker

D. Hargrett