

**CITY COUNCIL MEETING  
MARCH 8, 2016**

**CALL TO ORDER/ROLL CALL/WELCOME - 6:00 P.M.**  
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Mayor Peterson called the Bay City Council meeting to order at 6:00 p.m. She asked that everyone stand and join her in the Flag Salute. The following Council members were present: Robert Pollock, Kathy Baker, Kari Fleisher, Crystal Killion and Dee Harguth. Others in attendance were Attorney Lois Albright, Fire Chief Darrell Griffith and City Recorder Linda Downey. See the attached list of visitors.

**VISITORS' PROPOSITIONS**  
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None

**COMMITTEE REPORTS**  
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**A. Administrative:**

Councilor Fleisher attended a presentation on GIS/Pictometry. She shared the technology being used. The mapping information can measure, height, length and distances of major structures. As-builts could become a layer on the mapping program. Councilor Fleisher recommended the City keep informed on the program as a future possibility for the City.

Fire Chief Griffith spoke about the importance of getting an Emergency Management Preparedness Committee active again.

Discussion was held on the Code Enforcement Officer and a possible agreement with Tillamook County Solid Waste to aid in the enforcement of critical violations.

**B. Community Development:**

Councilor Harguth introduced Lisa McRae the applicant for the Planning Commission.

The Planning Commission recommended she be appointed to the Planning Commission for a term ending June 30, 2017.

Motion by Councilor Harguth and second by Councilor Baker to appoint Lisa McRae to the Planning Commission with a term ending June 30, 2017. Motion carried 5-0.

**C. Public Works:**

Public Works Director Brian Bettis was ill and unable to attend the meeting.

Mayor Peterson spoke with Director Bettis about the FEMA funding from the storm damage. A FEMA representative will work with Director Bettis on the project to repair the streets damaged in the storm.

Director Bettis' report was reviewed. Gravel streets repair was discussed. Mayor Peterson recommended the Street Committee create a plan for the street repair of the gravel streets.

Councilor Baker noted that Gary Baker was willing to work with the Public Works Director to inventory the gravel streets in the city. He would advise what work should be completed and provide approximate estimates.

## **MINUTES REVIEW**

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Minutes were reviewed for the 02/08/2016 Council Workshop, 02/09/2016 Regular Council Meeting, and 02/25/2016 Town Hall Meeting

The special meeting minutes with Tillamook Estuary were not available for review.

Motion by Councilor Baker and second by Councilor Fleisher, to approve the minutes for the 02/08/2016 Council Workshop, 02/09/2016 Regular Council Meeting and 02/25/2016 Town Hall Workshop as presented. Motion carried 5-0.

## **TREASURER'S REPORT**

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With no questions or corrections Mayor Peterson asked the report be filled for audit.

## **BILLS AGAINST THE CITY**

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Councilor Pollock reviewed the bills with Fire Chief Darrell Griffith and City Recorder Linda Downey.

Motion by Councilor Killion and second by Councilor Baker to approve payment of the bills against the City in the amount of \$16,697.90. Motion carried 5-0.

## **UNFINISHED BUSINESS**

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- A. CoastCom Franchise Agreement  
Attorney Albright prepared the contract with CoastCom for the franchise fees.

Motion by Councilor Fleisher and second by Councilor Pollock to approve the CoastCom Franchise Agreement as presented. Motion carried 5-0.

- B. Tillamook County Library Lease Agreement  
Attorney Albright prepared the agreement as requested by the City Council. Attorney Albright noted that the County wanted the library to be allowed to subcontract the room. The Council did not agree. The contract does not allow the library to subcontract the room provided to the library.

Motion by Councilor Pollock and second by Councilor Baker to approve the Tillamook County Library Lease Agreement as presented. Motion carried 5-0.

**NEW BUSINESS**

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- A. Resolution No. 16-01 / 4th Street Property Deed to City  
Attorney Albright has not received the deed on the property as expected. She was uncertain of the delay. She will contact the property owners.

This Resolution will remain on the agenda.

- B. Resolution No. 2016-02 / CoastCom Telecommunications Franchise Agreement Fees  
Attorney Albright prepared the resolution for the application fee associated with the CoastCom Franchise Agreement.

Motion by Councilor Pollock and second by Councilor Baker to approve Resolution No. 2016-02 for CoastCom Telecommunications Franchise Agreement Fees as presented. Motion carried 5-0.

**MAYOR'S PRESENTATION**

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- A. Mayor Peterson acknowledged that she will not be running for Mayor because she will be running for Tillamook County Commissioner position number 2.
- B. Mayor Peterson spoke with Sara Charlton regarding the Pearl Festival. Planning is progressing and they expect an even bigger and better festival this year.

**CITY COUNCIL PRESENTATION**

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Councilor Baker noted the brush growth along the rights of way. She recommended the Public Works begin making a list of dangerous areas and begin cutting back brush as soon as possible.

City Recorder Linda Downey spoke to the Council about the dates for the Budget hearings.

April 14th, 19th & 21st were identified as possible budget meeting dates. The Kilchis budget meeting may be held prior to the regular budget meetings. Possibly on 5th or 7th prior to the first budget meeting.

**ATTORNEY PRESENTATION**

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Attorney Albright noted that she will not be at the April 12, 2016 meeting. Attorney Michael Kittell will attend the Council meeting in her absence.

**VISITORS PRESENTATION**

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Chris Krubee was not in attendance during the Vistors' Presentation portion of the meeting.

He informed the Council that the Bay City Arts Center has a license to 100 watt low power radio station and would like to apply for transient room tax money to help fund the project.

Mr. Krubee listed the needed equipment costing approximately \$6395.00.

Councilor Harguth noted that the Transient Lodging Tax Advisory Committee will be held April 6, 2016. She advised Mr. Krubee to complete the application for the Committee's review.

**EXECUTIVE SESSION**

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Executive Session pursuant to ORS 192.660(2)(i) due to Employee Evaluations.

The Council moved into Executive Session at 6:43 p.m.

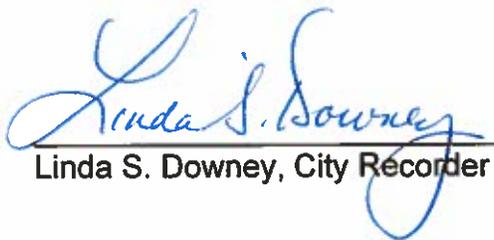
The Council moved into Regular Session at 7:15 p.m.

Employee evaluations will remain on the agenda.

**ADJOURNMENT**

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Motion by Councilor Baker and second by Councilor Killion to adjourn the meeting at 7:16 p.m. Motion carried 5-0.

  
Linda S. Downey, City Recorder

  
Shaena E. Peterson, Mayor

